

# Council Meeting

## 20 September 2017

**Time** 5.45 pm **Public Meeting?** YES **Type of meeting** Full Council

**Venue** Grand Hall, Grand Station, Sun St, Wolverhampton, WV10 0BF

**Membership** (Quorum for this meeting is 15 Councillors)

**Mayor** Cllr Elias Mattu (Lab)

**Deputy Mayor** Cllr Phil Page (Lab)

### Labour

Cllr Ian Angus  
Cllr Harbans Bagri  
Cllr Harman Banger  
Cllr Mary Bateman  
Cllr Philip Bateman MBE  
Cllr Payal Bedi-Chadha  
Cllr Peter Bilson  
Cllr Alan Bolshaw  
Cllr Greg Brackenridge  
Cllr Ian Brookfield  
Cllr Paula Brookfield  
Cllr Ian Claymore  
Cllr Craig Collingswood  
Cllr Claire Darke  
Cllr Steve Evans  
Cllr Val Evans

Cllr Bhupinder Gakhal  
Cllr Val Gibson  
Cllr Dr Michael Hardacre  
Cllr Julie Hodgkiss  
Cllr Keith Inston  
Cllr Jasbir Jaspal  
Cllr Milkinderpal Jaspal  
Cllr Andrew Johnson  
Cllr Rupinderjit Kaur  
Cllr Welcome Koussoukama  
Cllr Roger Lawrence  
Cllr Linda Leach  
Cllr Hazel Malcolm  
Cllr Louise Miles  
Cllr Lynne Moran  
Cllr Anwen Muston

Cllr Peter O'Neill  
Cllr Rita Potter  
Cllr John Reynolds  
Cllr John Rowley  
Cllr Judith Rowley  
Cllr Zee Russell  
Cllr Sandra Samuels OBE  
Cllr Caroline Siarkiewicz  
Cllr Stephen Simkins  
Cllr Mak Singh  
Cllr Tersaim Singh  
Cllr Paul Sweet  
Cllr Jacqueline Sweetman  
Cllr Martin Waite  
Cllr Daniel Warren

### Conservative

Cllr Barry Findlay  
Cllr Christopher Haynes  
Cllr Christine Mills  
Cllr Patricia Patten  
Cllr Arun Photay  
Cllr Paul Singh  
Cllr Udey Singh  
Cllr Wendy Thompson  
Cllr Andrew Wynne  
Cllr Jonathan Yardley

### UKIP

Cllr Malcolm Gwinnett

## Information for the Public

If you have any queries about this meeting, please contact the Democratic Services team:

**Contact** Jaswinder Kaur  
**Tel/Email** 01902 550320 or [jaswinder.kaur@wolverhampton.gov.uk](mailto:jaswinder.kaur@wolverhampton.gov.uk)  
**Address** Democratic Services, Civic Centre, 1<sup>st</sup> floor, St Peter's Square,  
Wolverhampton WV1 1RL

Copies of other agendas and reports are available from:

**Website** <http://wolverhampton.moderngov.co.uk>  
**Email** [democratic.services@wolverhampton.gov.uk](mailto:democratic.services@wolverhampton.gov.uk)  
**Tel** 01902 550320

Please take note of the protocol for filming, recording, and use of social media in meetings, copies of which are displayed in the meeting room.

---

# Agenda

*Item No.*    *Title*

## MEETING BUSINESS ITEMS

- 1            **Apologies for absence**
- 2            **Declarations of interest**
- 3            **Minutes of previous meeting** (Pages 5 - 12)  
[To receive minutes of the meeting of the 19 July 2017]
- 4            **Communications**  
[To receive the Mayor's announcements]

## DECISION ITEMS

- 5            **Treasury Management Annual Report and Activity Monitoring 2017/18** (Pages 13 - 16)  
[To approve matters relating to the year-end position with regards to treasury management arrangements.]
- 6            **Wolverhampton Interchange Programme** (Pages 17 - 20)  
[To approve the utilisation of the existing borrowing provision to support the Interchange Programme.]
- 7            **City of Wolverhampton City College** (Pages 21 - 24)  
[To approve a capital budget for the City Learning Quarter.]
- 8            **Improving Pedestrian Safety** (Pages 25 - 32)  
[To approve the implementation of a proposal to improve pedestrian safety.]
- 9            **School Expansion Programmes** (Pages 33 - 38)  
[To approve the proposed funding strategy for the school expansion programme.]
- 10           **Annual Scrutiny Review and Workplan** (Pages 39 - 56)  
[To receive the Annual Scrutiny Review and workplan.]
- 11           **Audit and Risk Committee Annual Report 2016 - 17** (Pages 57 - 72)  
[To approve the Annual Audit and Risk Committee report]
- 12           **Appointment of Director of Education** (Pages 73 - 76)  
[That the appointment for Director of Education be confirmed.]
- 13           **Executive Business** (Pages 77 - 78)  
[For Cabinet Members to answer any questions.]

- 14      **Motion on Notice** (Pages 79 - 80)  
[That Council consider the motion received by Councillor Phil Bateman.]
- 15      **Question to Cabinet Member** (Pages 81 - 82)  
[That the Cabinet Member for City Environment respond to question received.]

# Meeting of the Council

## Minutes - 19 July 2017

### Attendance

**Mayor** Cllr Elias Mattu (Lab)  
**Deputy Mayor** Cllr Phil Page (Lab)

### Labour

Cllr Ian Angus  
Cllr Harbans Bagri  
Cllr Harman Banger  
Cllr Mary Bateman  
Cllr Philip Bateman MBE  
Cllr Payal Bedi-Chadha  
Cllr Peter Bilson  
Cllr Alan Bolshaw  
Cllr Greg Brackenridge  
Cllr Ian Claymore  
Cllr Craig Collingswood  
Cllr Claire Darke  
Cllr Steve Evans  
Cllr Val Evans

Cllr Bhupinder Gakhal  
Cllr Val Gibson  
Cllr Dr Michael Hardacre  
Cllr Julie Hodgkiss  
Cllr Keith Inston  
Cllr Jasbir Jaspal  
Cllr Milkinderpal Jaspal  
Cllr Andrew Johnson  
Cllr Welcome Koussoukama  
Cllr Roger Lawrence  
Cllr Linda Leach  
Cllr Louise Miles  
Cllr Lynne Moran  
Cllr Anwen Muston

Cllr Peter O'Neill  
Cllr Rita Potter  
Cllr John Reynolds  
Cllr John Rowley  
Cllr Judith Rowley  
Cllr Zee Russell  
Cllr Sandra Samuels OBE  
Cllr Caroline Siarkiewicz  
Cllr Stephen Simkins  
Cllr Tersaim Singh  
Cllr Paul Sweet  
Cllr Jacqueline Sweetman  
Cllr Martin Waite  
Cllr Daniel Warren

### Conservative

Cllr Barry Findlay  
Cllr Christopher Haynes  
Cllr Christine Mills  
Cllr Patricia Patten

Cllr Paul Singh  
Cllr Wendy Thompson  
Cllr Andrew Wynne

### UKIP

Cllr Malcolm Gwinnett

### Employees

Tim Johnson  
Kevin O'Keefe  
Mark Taylor  
Claire Nye  
Linda Sanders  
Tim Johnson  
Jaswinder Kaur  
Ian Fegan  
Shaun Aldis  
David Baker  
Jonathan Herrick

Deputy Managing Director  
Director of Governance  
Director  
Director of Finance  
Strategic Director - People  
Strategic Director - Place  
Democratic Services Manager  
Head of Communications  
Director of Operations Wolverhampton Homes  
West Midlands Fire Service  
West Midlands Fire Service

---

The proceedings opened with Prayers

---

*Item No.*     *Title*

**1        Apologies for absence**

Apologies for absence were received from Councillors Ian Brookfield, Paula Brookfield, Rupinderjit Kaur, Hazel Malcolm, Zee Russell, Mak Singh and Udey Singh.

**2        Declarations of interest**

There were no declarations of interest made.

**3        Minutes of previous meeting**

The Mayor proposed, the Deputy Mayor seconded, and it was resolved:

That the minutes of the previous meeting, held on 17 May 2017, be agreed as a correct record and signed accordingly by the Mayor.

**4        Communications**

1. Terror Attacks

The Mayor condemned the recent terror attacks which had taken place in Manchester and London. He added that the Council must continue to stand united against those who sought to divide us. He had sent a letter to his counterparts in Manchester and London.

2. Grenfell Tower

The Mayor was saddened by the loss of life at Grenfell Tower. He had sent a letter to his counterpart in London offering the Council's condolences.

The Council stood in silent tribute to remember the victims of the many terror attacks and Grenfell Tower.

3. The Queen's Birthday Honours

The Mayor was delighted that Keith Bradshaw DL – former High Sheriff of West Midlands (2016 – 2017) was recognised in the Queen's Birthday Honour's. He was awarded an OBE for Services to Charity and Young People. The Mayor had written to Keith on behalf of the Council to extend our sincere congratulations.

4. Queen's Awards

The Mayor was delighted that the dedication of dozens of volunteers in Wolverhampton had been recognised after seven organisations they represented received the prestigious Queen's Award for Voluntary Service.

Awards were given to Access to Business, Ashmore Park Community Association, Bilston Town Community Football Club, Hope Community Project, Interfaith Wolverhampton, Jai Jashn Dance and The Haven Wolverhampton.

#### 5. Vice Lord-lieutenant and New Deputy Lieutenants Appointed for the West Midlands

The Mayor reported that the Queen had appointed Beverly Lindsay OBE, OD as Her Majesty's Vice Lord-Lieutenant for the West Midlands on 12 July 2017. Beverley was appointed a Deputy Lieutenant of the West Midlands in November 2013.

The Mayor added that nine new Deputy Lieutenants had also been appointed by The Lord-Lieutenant of the West Midlands, Mr John Crabtree OBE.

The Mayor had written to the Vice Lord-Lieutenant on behalf of the Council to extend our sincere congratulations.

#### 6. City Council Award Winners

The Mayor congratulated everyone on the success at the MJ Awards, where the Council was declared Local Authority of the Year. The Council also won Most Improved Council, Senior Leadership Team of the Year and Excellence in Governance & Scrutiny.

##### Star Awards

The Mayor congratulated all the award winners of the Star Awards. The Star Awards recognised employees' successes and achievements and rewarded those who go the 'extra mile' to serve the City of Wolverhampton.

##### School Security Award

The Mayor congratulated the Council's eServices Team who had won the prize for 'School Security' at the Education Business Awards following their work with the West Midlands Police to reduce the number of break-ins across schools in the city.

#### 7. VJ Day 2017

Councillors were advised that the Central Branch of the City of Wolverhampton Royal British Legion and the Ex-Service Council would hold a service of remembrance at the Cenotaph, St Peter's Square, on Tuesday 15 August starting at 11:30am.

#### 8. Civic Events

The Mayor thanked all those who were able to attend the following important occasions in the civic calendar:

- Civic Sunday on 21 May and,
- Armed Forces Day

5 **Capital Budget Outturn 2016/17 including Quarter 1 Monitoring 2017/18**

Councillor Andrew Johnson presented the report on Capital budget outturn 2016/17 including quarter one capital budget monitoring 2017/18. He outlined the outturn position for 2016/17 and provided an update on the 2017/18 financial performance of the General Fund and HRA capital programmes and the revised forecast for 2017/18 to 2021/22 as at quarter one of 2017/18.

In response to a question from Councillor Wendy Thompson on the increased cost of the market move, Councillor Andrew Johnson agreed to provide a detailed briefing and advised that negotiations would take place on the value of the contract and it was anticipated the price would be reduced.

Resolved:

1. That the revised medium term General Fund capital programme of £329.6 million, an increase of £13.5 million from the previously approved programme, reflecting the latest projected expenditure for the medium term be approved.
2. That the revised medium term Housing Revenue Account (HRA) capital programme of £261.7 million, a decrease of £1.9 million from the previously approved programme, reflecting the latest projected expenditure for the medium term be approved.
3. That additional General Fund resources of £13.5 million be approved for;
  - i. CCTV - Grant to Wolverhampton Homes, a new project, of £20,000;
  - ii. Penn Kids, a new project of £325,000;
  - iii. sixteen new projects totalling £11.8 million;
  - iv. sixty-six existing projects net reduction totalling £518,000;
  - v. Southside – Market Relocation, an existing project, of £1.9 million.
4. That a grant of £20,000 be awarded to Wolverhampton Homes to procure and install CCTV equipment on the Glentworth Gardens estate.
5. That receipt of a £325,000 grant awarded by Department of Education for Penn Kids to increase capacity in order to deliver 30 hours free childcare be approved.
6. That the full grant awarded to the Council of £325,000 be transferred to the third-party provider Penn Kids.
7. That it be noted, that the capital budget requirements of the ‘Southside – Market Relocation’ project was included within the report, however the capital budget required to instruct a contractor to commence the market relocation project would not be released until a further paper was considered by Cabinet (Resources) Panel.



## 6 **EU Funded Projects - Payment of Grants to Delivery Partners**

Councillor John Reynolds presented the report on EU Funded Projects - Payment of Grants to Delivery Partners. He advised that report sought approval for a programme of reimbursement to pay grants to named Delivery Partners in reimbursement of costs associated with the delivery of European Union (EU) and BEIS (Department of Business, Energy and Industrial Strategy) funded projects. He added that programmes had previously been approved by Cabinet.

Councillor John Reynolds proposed the recommendations and Councillor Roger Lawrence seconded the recommendations.

Resolved:

1. That a programme of reimbursement to pay grants to named Delivery Partners in reimbursement of costs associated with the delivery of European Union and Department of Business Energy and Industrial Strategy (BEIS) funded projects, in accordance with our Lead Authority role be approved.
2. That authority be delegated to the Cabinet Member for City Economy, in consultation with the Director of Finance to use grant resources to reimburse delivery partner for all EU funded bids in line with their detailed project plans and financial profile to reimburse named delivery partners in line with Grant Agreements. The amounts could vary between years and partners.

## 7 **Wolverhampton Youth Justice Plan 2017/18**

Councillor Val Gibson presented the report on Wolverhampton Youth Justice Plan 2017/18. She outlined the plan related to the work of the Youth Offending Team (YOT) partnership under the oversight of the YOT Management Board and the Safer Wolverhampton Partnership. The plan was required to be officially submitted to the Youth Justice Board by 31 July 2017.

Councillor Val Gibson provided an overview of the plan and drew Council's attention to the three key priority areas identified within the plan which were addressing and responding to Gang and Youth Violence, achieving the Engagement in Education Training and Employment 80% engagement target, reducing the use of Youth Detention Accommodation and accessing remand placements in the community with Children Services.

Councillor Val Gibson proposed the recommendations and Councillor Lynne Moran seconded the recommendations.

Resolved:

That the adoption of the Youth Justice Plan 2017/18 be approved.

## 8 **Community Governance Review**

Councillor Andrew Johnson presented the report on Community Governance Review. He reported that the Council had received a formal request for a community

governance review, specifically in relation to Tettenhall Wightwick and Tettenhall Regis, for which the Council agreed to undertake a community governance review.

Councillor Andrew Johnson provided an overview of the consultation process and key findings from the consultation were highlighted. Due to the equivocal outcome of the consultation undertaken by the Council, advice was sought from James Goudie QC. It was noted, he approved the draft report and did not suggest any amendments to the proposed recommendations.

Councillor Andrew Johnson proposed the recommendations and Councillor Steve Simkins seconded the recommendations.

Resolved:

1. That a parish council not be implemented for the wards of Tettenhall Regis and Tettenhall Wightwick, based on the outcomes of the community governance review.
2. That it be noted, the outcomes of the citywide community governance review, together with proposed recommendations for Council to consider, would be reported to the Special Advisory Group in September 2017.

## 9 **Fire Safety Management; High Rise Tower Blocks**

Councillor Peter Bilson presented the report on Fire Safety Management; High Rise Tower Blocks. He highlighted that the report provided a comprehensive update on the actions taken by the Council as a result of the dreadful fire which had taken place at Grenfell Tower. He went on to assure Councillors that none of the Tower blocks within Wolverhampton had ACM cladding.

Councillor Peter Bilson added the Council was one of the first to publish safety findings and would continue to monitor the situation and work closely with partners to ensure required was undertaken and residents were also kept informed. A separate briefing note had been prepared on implications for non-residential dwellings and this would also be circulated to all Councillors. The situation would be monitored closely and updates would be provided to the relevant committee.

Councillor Peter Bilson commended the work undertaken by West Midlands Fire Service and Wolverhampton Homes.

Councillor Peter Bilson proposed the recommendations and Councillor Greg Brackenridge seconded the recommendations.

Resolved:

That the actions taken by the Council following the tragic fire at Grenfell Tower, London on the 13th June 2017 be noted.

## 10 **West Midlands Combined Authority (WMCA) Review and Annual Plan**

The Leader of the Council, Councillor Roger Lawrence presented the report on the West Midlands Combined Authority (WMCA) Review and Annual Plan. He went on to

outline strategic objectives contained within the plan which would facilitate the development of the region.

Councillor Roger Lawrence added the WMCA had come far in a short space of time and would now move forward with the legitimately elected mayor. He highlighted that the Council had an instrumental role in developing key policy areas for the WMCA and would continue to have a key role going forward. The WMCA was currently negotiating a further devolution deal with government.

The Leader, Councillor Roger Lawrence proposed the recommendations and Councillor Peter Bilson seconded the recommendations.

Resolved:

That the West Midlands Combined Authority Review and Annual Plan 2017/18 be noted.

## 11 **Motion on Notice**

Councillor Val Gibson moved the following motion:

The Wolverhampton Youth Council had asked the City of Wolverhampton Council to support their campaign for votes for 16 year olds. The Youth Council was a democratically elected body which represented the views of young people to decision makers in the City.

This Council had a duty to have due regard to the views of all our residents including the young people of our City.

This Council therefore resolves to support the Wolverhampton Youth Council and national Youth Parliament campaign for votes at 16 by agreeing -

- (i) a policy of supporting votes from 16 years of age, and;
- (ii) to petition the Government to bring forward legislation to enable this."

Councillor Daniel Warren seconded the motion.

Resolved:

That the motion on votes at 16 be agreed.

## 12 **Questions to Cabinet Members**

Councillor Paul Singh asked the Cabinet Member for City Economy the following question:

"Can the Cabinet Member advise Council on the number of empty business properties in the City of Wolverhampton?"

Councillor John Reynolds responded that the Council's database currently showed 444 empty office, industrial, retail, leisure other properties. This covered what was currently being marketed and was dependant on agents uploading details onto the

system. It included those where there was a vacant owner or were dilapidated, unless they were being marketed.

There were many reasons for properties being vacant at any one time. This included planned vacancies during major refurbishment or as part of the acquisition and assembly process that precedes major physical regeneration schemes.

Councillor Paul Singh thanked Councillor John Reynolds for his response and asked the following supplementary question:

Can the Cabinet Member for City Economy advise if a property has not been secured by a landlord whether the Fire Service have needed to exercise section 21 of the Order.

Councillor John Reynolds responded that he would liaise with West Midlands Fire Service and provide the information to Councillor Paul Singh.

## Meeting of the City Council 20 September 2017

<b>Report title</b>	Treasury Management – Annual Report 2016-17 and Activity Monitoring Quarter One 2017-18	
<b>Referring body</b>	Cabinet, 19 July 2017	
<b>Councillor to present report</b>	Councillor Andrew Johnson	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Andrew Johnson, Resources	
<b>Accountable director</b>	Claire Nye, Director of Finance	
<b>Originating service</b>	Strategic Finance	
<b>Accountable employee(s)</b>	Michelle Howell	Finance Business Partner
	Tel	01902 553197
	Email	<a href="mailto:Michelle.Howell@wolverhampton.gov.uk">Michelle.Howell@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Strategic Executive Board	4 July 2017
	Cabinet	19 July 2017
	Confident Capable Council Scrutiny Panel	27 September 2017

---

### Recommendation(s) for action or decision:

The Council is recommended to:

1. Approve the revised Minimum Revenue Provision (MRP) statement setting out the method used to calculate MRP for 2017-2018, in particular, the change regarding investment assets which is being backdated to 1 April 2013, as set out in appendix F of the report.

**Recommendations for noting:**

The Council is asked to note:

1. The Council operated within the approved Prudential and Treasury Management Indicators, and also within the requirements set out in the Council's approved Treasury Management Policy Statement during 2016-17.
2. Revenue savings of £1.7 million for the General Fund and £2.5 million for the Housing Revenue Account were generated from treasury management activities in 2016-17.
3. Revenue savings of £810,000 for the General Fund and £329,000 for the Housing Revenue Account are forecast from treasury management activities in 2017-18.

## **1.0 Purpose**

- 1.1 To provide Council with the results of treasury management activities carried out in 2016-17, together with performance against the Prudential Indicators previously approved by Council. It also provides a monitoring and progress report on treasury management activity for the first quarter of 2017-18, in line with the Prudential Indicators approved by Council in March 2017.

## **2.0 Background**

- 2.1 On 19 July 2017 Cabinet considered a report on 'Treasury management – Annual Report 2016-17 and Activity Monitoring Quarter One 2017-18'.

- 2.2 Copies of the report have been supplied to Councillors and can also be accessed online on the Council's website. [click here to access the report.](#)

- 2.3 Cabinet recommended to Council that it approves:

1. The revised Minimum Revenue Provision (MRP) statement setting out the method used to calculate MRP for 2017-2018, in particular, the change regarding investment assets which is being backdated to 1 April 2013, as set out in appendix F of the report.

- 2.4 Cabinet recommended to Council that it notes:

1. The Council operated within the approved Prudential and Treasury Management Indicators, and also within the requirements set out in the Council's approved Treasury Management Policy Statement during 2016-2017.
2. Revenue savings of £1.7 million for the General Fund and £2.5 million for the Housing Revenue Account were generated from treasury management activities in 2016-2017.
3. Revenue savings of £810,000 for the General Fund and £329,000 for the Housing Revenue Account are forecast from treasury management activities in 2017-2018.

## **3.0 Financial implications**

- 3.1 The financial implications are detailed in the Cabinet report of 19 July 2017.

[SH/25072017/G]

## **4.0 Legal implications**

- 4.1 The legal implications are detailed in the Cabinet report of 19 July 2017.

[Legal Code: TS/25072017/R]

**5.0 Equalities implications**

5.1 The equalities implications are detailed in the Cabinet report of 19 July 2017.

**6.0 Environmental implications**

6.1 The environmental implications are detailed in the Cabinet report of 19 July 2017.

**7.0 Human resources implications**

7.1 The human resources implications are detailed in the Cabinet report of 19 July 2017.

**8.0 Corporate landlord implications**

8.1 The Corporate Landlord implications are detailed in the Cabinet report of 19 July 2017.

**9.0 Schedule of background papers**

9.1 19 July 2017 Cabinet report – Treasury Management – Annual Report 2016-2017 and Activity Monitoring Quarter One 2017-2018



## Meeting of the City Council 20 September 2017

<b>Report title</b>	Wolverhampton Interchange Programme	
<b>Referring body</b>	Cabinet, 13 September 2017	
<b>Councillor to present report</b>	Councillor John Reynolds, City Economy	
<b>Wards affected</b>	All	
<b>Cabinet member with lead responsibility</b>	Councillor John Reynolds, City Economy Councillor Andrew Johnson, Resources	
<b>Accountable director</b>	Tim Johnson, Strategic Director – Place	
<b>Originating service</b>	Place	
<b>Accountable employee</b>	Claire Nye	Director of Finance
	Tel	01902 550478
	Email	Claire.Nye@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	Cabinet	13 September 2017

---

### Recommendation for action or decision:

The Council is recommended to:

1. Approve the utilisation of the existing borrowing provision to support the Interchange Programme.

## **1.0 Purpose**

- 1.1 The purpose of this report is to recommend that Council approve the utilisation of the existing borrowing provision to support the Interchange Programme.

## **2.0 Background**

- 2.1 On 13 September 2017, Cabinet are due to consider a report on the Wolverhampton Interchange Programme.
- 2.2 Copies of the report have been supplied to Councillors and can also be accessed online on the Council's website. [click here to access the report.](#)
- 2.3 The report being presented to Cabinet recommends that Council:
- Approve the utilisation of the existing borrowing provision to support the Interchange Programme.

## **3.0 Financial implications**

- 3.1 The financial implications are detailed in the Cabinet report of 13 September 2017.
- [CN/05092017/P]

## **4.0 Legal implications**

- 4.1 The legal implications are detailed in the Cabinet report of 13 September 2017.
- [JA/05072017/M]

## **5.0 Equalities implications**

- 5.1 The equalities implications are detailed in the Cabinet report of 13 September 2017.

## **6.0 Environmental implications**

- 6.1 The environmental implications are detailed in the Cabinet report of 13 September 2017.

## **7.0 Human resources implications**

- 7.1 The human resources implications are detailed in the Cabinet report of 13 September 2017.

## **8.0 Corporate landlord implications**

8.1 The Corporate Landlord implications are detailed in the Cabinet report of 13 September 2017.

**9.0 Schedule of background papers**

Wolverhampton Interchange Programme, Cabinet 13 September 2017.

This page is intentionally left blank

## Meeting of the City Council 20 September 2017

<b>Report title</b>	City of Wolverhampton College	
<b>Referring body</b>	Cabinet, 13 September 2017	
<b>Councillor to present report</b>	Councillor Roger Lawrence	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Roger Lawrence, Leader of the Council	
<b>Accountable director</b>	Tim Johnson, Strategic Director - Place	
<b>Originating service</b>	Place	
<b>Accountable employee(s)</b>	Claire Nye Tel Email	Director of Finance 01902 550478 <a href="mailto:claire.nye@wolverhampton.gov.uk">claire.nye@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Cabinet	13 September 2017

---

### Recommendation(s) decision:

The Council is recommended to:

1. Approve a capital budget of £50.0 million for the City Learning Quarter.
2. Approve that authority be delegated to Cabinet to approve the final business case and funding strategy.

## **1.0 Purpose**

- 1.1 This report provides an update on the development of a City Centre Learning Quarter and seeks approval to a capital budget for the project.

## **2.0 Background**

- 2.1 The vision for the City Learning Quarter is to create a learning hub of flexible spaces in the City Centre, to meet the future needs of four key learning functions: the relocation of the City of Wolverhampton College, the City Council's Adult Education including the relocation of some offsite provision, modernisation of the City's Central Library and the potential creation of a new 6<sup>th</sup> form centre. There also needs to be sufficient flexibility and capacity to accommodate additional learning functions in the future.
- 2.2 The proposal provides an exciting opportunity to breathe vibrancy into this part of the City through the proposed relocation of the College's Paget Road Campus, alongside the Metro One site, the Adult Education Service and a transformation of the Central Library. The City Learning Quarter can provide flexible spaces that support learning, social and civic participation for people of all ages and backgrounds. The site will also provide opportunity for commercial units.
- 2.3 On 13 September 2017, Cabinet are due to consider a report on City of Wolverhampton College.
- 2.4 The report being presented to Cabinet recommends that:
- That a separate report will be taken to Council to seek approval to a capital budget to facilitate the development of a City Centre Learning Quarter subject to Cabinet approving the final business case.

## **3.0 Progress**

- 3.1 In October 2016, external funding was secured for a feasibility study for the City Learning Quarter, as part of the Government's One Public Estate agenda. The Council is receiving support from "inspire" (the Local Education Partnership) to develop the business case for the City Learning Quarter. Detailed design work is being undertaken by Rock Townsend.
- 3.2 Work is currently being undertaken to complete detailed design, finalise the business case and secure external funding.
- 3.3 On 7 February 2017, Cabinet (Resources) Panel gave authority to enter into negotiations to acquire the properties to assemble sites for the City Learning Quarter. The approved capital programme includes an allocation of £6.0 million for the acquisitions and associated costs. A report to Cabinet on 13 September 2017 sought approval to utilise this budget for the remainder of site acquisitions and for professional fees to bring the site forward for development.

3.4 It is estimated that the overall cost, including site acquisitions, will be in the region of £40 million to £50 million. A number of external funding opportunities are being explored as detailed in the financial implications. This report proposes the establishment of the capital budget for the development of the scheme and that authority is delegated to Cabinet to finalise the business case and the funding strategy.

#### **4.0 Financial implications**

4.1 It is estimated that the overall cost, including site acquisitions, will be in the region of £40 million to £50 million.

4.2 External funding opportunities including grant from the Black Country LEP are being developed. A proportion of the sale proceeds from the College's Paget Road site will be contributed to the project, albeit that these would be received after the new campus was completed. It is anticipated that there will be a gap of approximately £8 million to £18 million to be identified, which may ultimately require the Council to fund from capital receipts and/or prudential borrowing. The approved capital programme includes a budget of £6.0 million for the site acquisitions associated with this scheme. The potential gap outlined would be net of this existing budget.

4.3 The revenue cost of prudential borrowing would be approximately £420,000 to £950,000 per annum for the range of costs outlined. However, the cost of borrowing will be offset by income streams generated. It is anticipated that a market rent would be payable by the College for that element of the new facility that is funded from the Council's own capital resources. In addition, commercial spaces will be developed which will generate an income stream for the Council.

4.4 As mentioned previously, the approved capital programme includes a budget of £6.0 million for site acquisitions and associated fees. A report to Cabinet on 13 September 2017 sought approval to utilise this budget for the remainder of site acquisitions and for professional fees to bring the site forward for development.

4.5 This report proposes the establishment of the capital budget for the development of the scheme and that authority is delegated to Cabinet to finalise the business case and the funding strategy which will seek to minimise the prudential borrowing requirement.

[CN/08092017/I]

#### **5.0 Legal implications**

5.1 The Council has duties under the Education Act 1996 to encourage participation in education beyond compulsory school age and to promote high standards and fair access.

5.2 The approval of the budget for the City Learning Quarter will be made in pursuance of the duties referred to in paragraph 5.1.

- 5.3 The Council will be required to comply with the terms of any grant funding it receives and legal advice should be taken on any grant funding applied for.
- 5.4 The terms of any property acquisitions must be approved in accordance with the Council's Constitution.
- 5.5 As it is proposed that the College will occupy the site and make a contribution towards the costs of the new facility, there will need to be an agreement setting out the terms of the occupancy and contribution. These terms have not yet been negotiated but will need to be separately authorised.

[TS/08062017/R]

## **6.0 Equalities implications**

- 6.1 This report has no equalities implications.

## **7.0 Environmental implications**

- 7.1 This report has no environmental implications.

## **8.0 Human resources implications**

- 8.1 This report has no human resources implications.

## **9.0 Corporate Landlord implications**

- 9.1 A range of land and property evaluations will be required to ensure the Council's interests are suitably assessed and risk/interdependencies managed. This will include lifecycle assessments of all assets and the subsequent financial implications and legal requirements/provisions put in place to ensure sustainable delivery and long-term management/viability is assured.

## **10.0 Schedule of background papers**

- 10.1 13 September 2016, Cabinet, City of Wolverhampton College  
30 November 2016, Cabinet, City of Wolverhampton College



## Meeting of the City Council 20 September 2017

<b>Report title</b>	Improving Pedestrian Safety	
<b>Referring body</b>	Cabinet, 19 July 2017	
<b>Councillor to present report</b>	Councillor Andrew Johnson	
<b>Wards affected</b>	All	
<b>Cabinet member with lead responsibility</b>	Councillor Roger Lawrence Leader of the Council	
<b>Accountable Director</b>	Tim Johnson, Strategic Director, Place	
<b>Originating service</b>	Resilience	
<b>Accountable employee</b>	Ross Cook, Neil Rogerson Tel Email	Service Director - City Environment, Resilience Manager 01902 552368 ross.cook@wolverhampton.gov.uk, neil.rogerson@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	Strategic Executive Board Cabinet	11 July 2017 13 September 2017

---

### Recommendation(s) for action or decision:

That Council is recommended to:

1. Approve the implementation of option three and the necessary funding required as detailed in the report.

## 1.0 Purpose

- 1.1 The following proposal introduces recommendations to reduce the risk of vehicle ramming attacks in Wolverhampton by installing protective street furniture around crowded areas of the City.

## 2.0 Background

- 2.1 On 13 September 2017, Cabinet are due to consider an exempt report on Improving Pedestrian Safety.

- 2.2 The report being presented to Cabinet recommends that Council:

Approve the implementation of option three and the necessary funding required as detailed in the report.

## 3.0 Evaluation of alternative options:

- 3.1 **Option One** – No change to existing protection or planning policy.
- 3.2 This would be the least expensive option but would leave Wolverhampton's existing and future crowded places vulnerable to vehicle ramming attacks.
- 3.3 **Option Two** – No change to existing protection but embed protective security in design planning for Westside and other future developments.
- 3.4 This would reduce the initial outlay while efficiently incorporating enhanced protection in future building developments. However, the City's existing crowded places would remain unprotected until they are redeveloped.
- 3.5 **Option Three** – Enhance protection around some existing crowded places, while changing design planning to ensure that future developments take account of protective security.
- 3.6 This allows limited protection to be constructed around the Wolverhampton sites that have been assessed as the highest risk, based on both likelihood and impact. Other crowded places would then be addressed as part of future regeneration projects.
- 3.7 **Option Four** – Enhance protection of all crowded places within Wolverhampton and embed protective security in design planning for future developments.
- 3.8 This would be the most comprehensive approach but would carry with it significant disruption and require many millions of pounds to achieve.

#### **4.0 Reasons for decision:**

4.1 **Option Three** – Enhance protection around some existing crowded places, while changing design planning to ensure that future developments take account of protective security.

4.2 It has been decided that option three is the best approach as it balances existing risks and resources, while ensuring that future developments will have protective security included from the outset. The following outlines how this will be achieved.

#### **5.0 Objective one**

5.1 This objective involves repairing or replacing bollards that are no longer fit for purpose and installing additional ones where the existing gaps are wide enough for a vehicle to drive through. As it is not financially feasible to undertake this process throughout the whole City at once, the following crowded areas have been identified as a priority.

- A. Central Mosque
- B. Railway Drive
- C. Lichfield Street

#### **6.0 Objective two**

6.1 This objective looks at two locations within the City that regularly attract large crowds and qualify for a higher level of protection than standard bollards. PAS 68 is an international standard for vehicle security barrier systems. Qualifying systems are impact tested, with the most effective models capable of stopping a 7.5t truck traveling at 50mph. The following sites have been surveyed to establish where such barriers should be located.

- A. Molineux Stadium
- B. Civic Halls

#### **7.0 Stakeholder consultation**

7.1 The Resilience Team has worked closely with the Molineux and the Civic Halls to ensure that the PAS 68 HVM designs interlock with both existing security provisions and upcoming plans to improve individual site security. This engagement will continue throughout the introduction of the programme, in conjunction with a wider consultation exercise aimed at the residents, businesses and organisations that live and operate in the areas identified for enhanced protection.

#### **8.0 Implications and assurances**

8.1 A concerted effort to anticipate and mitigate friction points has been made and the implications have been recorded in a project scoping paper. However, due to the size and complexity of the improvements, provision must be made to manage emergent problems as they are identified.

## **9.0 Hostile Vehicle Mitigation Programme Board**

- 9.1 The HVM Programme Board will be established to oversee both objectives and ensure that the improvements are introduced with minimum possible disruption. They will monitor progress, horizon scan, integrate HVM planning with individual site security reviews and address operational issues that emerge as the protective measures are introduced.
- 9.2 The Board will be chaired by the Service Director for City Environment and have standing representatives from Resilience, Traffic and Road Safety, Town Planning, Communications, and Equalities. Representatives from Visitor Economy, Environmental Health and other appropriate departments and agencies will be invited as required. The Board's progress will be a standing agenda item of the Wolverhampton Counter Terrorism Board (CONTEST) and the Connected Places Programme Board.

## **10.0 Tranche two**

- 10.1 As the Resilience Team begins to coordinate site and event security reviews at many locations around the City, more locations requiring improvements to pedestrian safety may be identified. While work on the existing proposals should start as soon as practicable, other crowded places around Wolverhampton should also be considered.

## **11.0 Embedding protective security in design planning for Westside and other future developments**

- 11.1 Westside and its associated projects offer significant potential to embed anti-terrorism design principles across a significant area of the City centre. Westside will incorporate a public square designed to accommodate crowds of up to 3,000 people thereby making this a key venue for the City's outdoors events calendar. Westside Link will explore potential to pedestrianize several key streets within the City centre, including Victoria Street and onwards into Queen Square and Lichfield Street. An early phase of the Link project will also incorporate the area around the Civic Halls, which will seek to reduce vehicle movement in the area and increase pedestrian safe zones. The scale and impact of these schemes offers a unique opportunity to embed anti-terror principles from the outset of the scheme design.
- 11.2 The urban designers for Westside, Planit, have been retained to design the Westside Link scheme which connects the Westside leisure scheme with the core retail centre. This will ensure a seamless approach to connecting these areas of public realm. Integral to their brief is to look at the counter-terrorism and hostile vehicle mitigation in a way that does not compromise the aesthetic and quality of the public realm. Their brief will be to create safer environments without users of these spaces necessary realising it.
- 11.3 The relocation of the markets to the Snow Hill site at Southside enables the vacant possession of Westside. Even without specific reference to the counter-terrorism agenda, the new market layout is more tightly arranged and less permeable than the existing layout. Vehicular access for traders will be time-limited and subject to access controls.

Advice on enhanced security measures has been offered to the architects, Grieg and Stephenson, who as a London-based practice have considerable experience in designing to safeguard against hostile attacks.

- 11.4 City Economy are represented at the CONTEST Board and City Planning have been involved with the HVM Programme from the outset. City Economy employees have attended the Counter Terrorism Training sessions known as Project Griffin and Project Argus. City Environment have also been involved in the HVM Programme since March and their key officers have attended Counter Terrorism Training.
- 11.5 The Resilience Team now plans to build on this heightened awareness by running a series of infrastructure protection training sessions. The sessions will draw from central government guidance and give the Council's planners the practical knowledge required to ensure that the correct level of protection is provided, without compromising the Council's ability to create aesthetically pleasing and functional public spaces.

## 12.0 Communications

- 12.1 The road closures required to implement the protective measures are likely to attract media attention. As such, the Communications team will be involved in the programme board that oversees delivery of the HVM. An initial line to take has been drafted and will be updated as required:
- 12.2 "We work closely with partners across the City to ensure that City events are as safe and enjoyable as possible. Given the current national threat assessment and recent events elsewhere in the UK and Europe, we are putting in place a number of precautionary measures aimed at improving the safety of the public."

## 13.0 Financial implications

### 13.1 Objective one - Installation of bollards

- 13.2 This programme of work will replace and repair existing sites and provide additional new protection, including heavy duty bollards and railings. The estimated capital costs are detailed in the following table:

<b>Objective 1 - Capital</b>	<b>£'000</b>
Railway Drive - Bollards	5
Central Mosque – Bollards, trief kerbs, railings	60
Lichfield Street - Bollards	10
Preliminary work covering all sites	15
<b>Sub Total 1</b>	<b>90</b>

### 13.3 Objective two - Installation of gates and bollards and hire of mobile barrier protection

13.4 The follow up programme of work installs gates and barriers in areas of the City that attract large crowds. The following table shows there is both a capital and revenue cost to this aspect of the scheme as installations in certain areas will be temporary and will be installed as and when required, such as for a specific event at the Civic Halls.

<b>Objective 2 - Capital</b>		<b>£'000</b>
Molineux – Gates and bollards		245
Civic Halls – Barriers		30
<b>Sub Total 2</b>		<b>275</b>

<b>Scheme – Total Capital</b>		<b>£'000</b>
Objective 1 + Objective 2		<b>365</b>

<b>Objective 2 - Revenue</b>		<b>£'000</b>
Mobilisation of barriers – Employee cost		20
Impact protection vehicle hire		15
<b>Total Revenue</b>		<b>35</b>

- 13.5 It should be noted that at this stage these are estimated costs and are subject to change based on unknown site complexities.
- 13.6 It is proposed the capital costs of £365,000 will be met from the Corporate Contingency budget within the Capital Programme. This budget is funded through prudential borrowing at an annual revenue cost including Minimum Revenue Provision of approximately £31,000 per year over 15 years.
- 13.7 It should also be noted that there may be an impact on parking income in City centre car parks as a result of proposals of closing access to routes, although the impact of this is not known at this stage.
- 13.8 The revenue costs of £35,000 covers the period of 20 October 2017 to 4 January 2018, when the Civic Halls plan to be open. This is a temporary solution and therefore is a one-off cost for this period; these costs will be met within existing budgets. Consideration at this stage has not been given to any requirements of the Civic Halls beyond this date. Further options for protection will be considered as part of the wider Civic Halls capital scheme and costs associated with that will be subject to a future report.
- 13.9 Maintenance costs associated with the installation of the bollards and barriers as detailed will be covered from existing service budgets.

[HM/05092017/S]

#### **14.0 Legal implications**

- 14.1 Protect (to strengthen the City's protection against a terrorist attack) is not currently a duty for councils under the Counter Terrorism and Security Act 2015 but this may change, following an imminent review of UK terrorism legislation.
- 14.2 If the Council needs to procure any goods or services as a result of this report, the procurement must be carried out in accordance with the Council's constitution and relevant legislation

[TS/05092017/S]

#### **15.0 Equalities implications**

- 15.1 It is accepted that security and access are often oxymoronic. An equalities assessment has been conducted that considers the principles of public life in the current climate of recent terrorist attacks on the mainland of the UK involving attack by vehicle. The Council is seeking to protect the public as best as it reasonably can and this is its paramount concern. As such the Article 2 of the Human Rights Act the Right to life is the paramount concern. Nevertheless, so that business can continue as easily as is possible and desirable in this climate, the Council will do what is possible with existing resources to mitigate any adverse impacts and foster good relations between communities.

#### **16.0 Environmental implications**

- 16.1 The environmental aspects of hostile vehicle mitigation proposals are numerous and include the installation of bollards and the addition of barriers in relation to particular roads, pavements and bridges across the City.

#### **17.0 Human resources implications**

- 17.1 Appropriate employee groups, such as City Development, Town Planning, and Traffic & Road Safety have been selected for counter terrorism training (Project Griffin and Project Argus). In addition to helping to prepare employees for their roles in an emergency, the training serves to improve transferable skills such as communication, leadership, decision making and teamwork.

#### **18.0 Corporate landlord implications**

- 18.1 The most significant corporate landlord implications come as a consequence of the security review of plans for the Wolverhampton Civic Halls. The Resilience team has been liaising closely with Visitor Economy to ensure that plans to improve security, as part of the Civic Halls improvement project, are integrated with the proposals.

#### **19.0 Schedule of background papers**

- 19.1 Executive Team - Prepare and Protect Update

This page is intentionally left blank



# Meeting of the City Council

## 20 September 2017

<b>Report title</b>	School Expansion Programmes	
<b>Referring body</b>	Cabinet, 13 September 2017	
<b>Councillor to present report</b>	Councillor Claire Darke	
<b>Wards affected</b>	All	
<b>Cabinet member with lead responsibility</b>	Councillor Claire Darke, Education	
<b>Accountable Director</b>	Mark Taylor, Strategic Director of People	
<b>Originating service</b>	School Places and Transport	
<b>Accountable employee</b>	Bill Hague	Head of School Planning and Resources
	Tel	01902 555100
	Email	bill.hague@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	Cabinet	13 September 2017

---

### Recommendation(s) for action or decision:

The Council is recommended to:

1. Approve the proposed funding strategy, amounting to £34.3 million, to support the planned Primary School Expansion Programme 2018-20 and the planned Secondary School Expansion Programme 2017-19.
2. Approve the establishment of new capital budgets, amounting to £34.3 million, to support the planned Primary School Expansion Programme 2018-20 and the planned Secondary School Expansion Programme 2017-19.

### Recommendations for noting:

The Council is asked to note:

1. That the Council is not in full control of all the factors relating to the effective and timely supply of school places.
2. That a further report will be presented to Cabinet to set individual scheme budgets.

## **1.0 Purpose**

- 1.1 This report seeks Council approval of the proposed funding strategy to support the planned Primary School Expansion Programme 2018-20 and the planned Secondary School Expansion Programme 2017-19.

## **2.0 Background**

- 2.1 Local authorities have a statutory duty to ensure sufficiency of school places.
- 2.2 On 13 September 2017, Cabinet are due to consider an exempt report entitled School Expansion Programmes 2017-19.
- 2.3 The report being presented to Cabinet recommends that Council:
1. Approve the proposed funding strategy, amounting to £34.3 million, to support the planned Primary School Expansion Programme 2018-2020 and the planned Secondary School Expansion Programme 2017-2019.
  2. Approve the establishment of new capital budgets, amounting to £34.3 million, to support the planned Primary School Expansion Programme 2018-2020 and the planned Secondary School Expansion Programme 2017-2019.
- 2.4 Please note that in the current fragmented environment, adopting a flexible approach to school place planning is essential. Given the potential for external factors and decisions to impact significantly on the Council's ability to fulfil its sufficiency duty, Council representatives are working closely with academies and partners to mitigate risks and monitor progression but are not in full control of all factors.

## **3.0 Proposed Primary School Expansion Programme 2018-20**

- 3.1 On 27 June 2017, Cabinet approved the undertaking of required statutory processes in relation to the proposed Primary School Expansion Programme 2018-20 and delegated authority to the Cabinet Member for Education in consultation with the Strategic Director of People, to consider the responses to initial consultation and determine whether or not to proceed to Stage 1 of the statutory process in relation to schemes proposed for inclusion in the Primary School Expansion Programme 2018-20.
- 3.2 Initial consultation with regard to the proposed expansions of Loxdale Primary School, Spring Vale Primary School and Stowlawn Primary School commenced on 3 July 2017 and concluded on 30 July 2017. The outcomes of initial consultation on each of the primary expansion proposals were recently reviewed by the Cabinet Member for Education, in consultation with the Strategic Director of People and progression to the statutory consultation process was approved.

3.3 Formal consultation on the proposed primary expansion schemes will commence on 18 September 2017 and run until 15 October 2017.

3.4 The Cabinet will consider the outcome of consultation on the proposed primary expansion schemes and make a final decision on the proposals on 29 November 2017.

#### **4.0 Loxdale Primary School**

4.1 Loxdale Primary School is a community primary school located within the Bilston East ward.

4.2 To cater effectively for projected demand, it is proposed that Loxdale Primary School is permanently expanded to two form entry and relocated onto the Bilston Urban Village site. It is proposed that with effect from September 2018, the school's Reception admission limit is increased to 60. Given practical constraints it is envisaged that for the 2018-19 academic year that the school would continue be housed on the existing site with a transfer to the new site anticipated in 2019-20.

#### **5.0 Spring Vale Primary School**

5.1 Spring Vale Primary School is a community primary school located within the Spring Vale ward.

5.2 To cater effectively for projected demand, it is proposed that Spring Vale Primary School is permanently expanded to two form entry on its existing site. Spring Vale Primary School is currently one form entry (30 places per year) and it is proposed that with effect from September 2018, the school's admission limit would increase to two form entry (60 places).

#### **6.0 Stowlawn Primary**

6.1 Stowlawn Primary is a community primary school located within the Bilston North ward.

6.2 To cater effectively for projected demand, it is proposed that Stowlawn Primary School is permanently expanded to two form entry on its existing site. Stowlawn Primary School's Reception admission limit is currently one form entry (30 places per year) and it is proposed that with effect from September 2018, the school's Reception admission limit would increase to two form entry (60 places).

#### **7.0 Proposed Secondary School Expansion Programme 2017-19**

7.1 On 27 June 2017, Cabinet approved the formal proposal of schemes included within the Secondary School Expansion Programme 2017-19.

7.2 Council representatives formally proposed the expansions of five academies in the City to academy trusts in July 2017.

7.3 It is anticipated that academy trusts will undertake appropriate consultations on the proposed expansions during the autumn term 2017 and then submit the required applications to the Regional Schools Commissioner who will determine whether the academies can expand.

## 8.0 Financial implications

8.1 The estimated costs of delivering the planned Primary School Expansion Programme 2018-20 and the planned Secondary School Expansion Programme 2017-19 total £34.3 million.

8.2 It is proposed that the estimated cost implications of the two expansion programmes are met through a combination of Basic Need funding, Section 106 contribution and prudential borrowing as summarised below:

<b>Funding Source</b>	<b>Proposed Contribution £ Million</b>
2018-19 Basic Need Allocation	3.3
Section 106 Contribution	1.0
Prudential borrowing	30.0
<b>Total</b>	<b>34.3</b>

8.3 The estimated capital requirement of £30 million would be borrowed over the asset life of 25 years; the approximate annual revenue cost of this borrowing is £1.835 million. It should be noted that this is not currently included in Council budgets and therefore represents a further significant budget pressure.

8.4 There is potential for a proportion of the identified prudential borrowing to be replaced by a proportion of the 2017-18 Basic Need Allocation; however, this cannot be confirmed until the delivery of ongoing capital projects has been completed and a final financial outturn position confirmed. This could reduce the level of prudential borrowing required by up to £3 million.

[HM/11092017/Q]

## 9.0 Legal implications

9.1 Under Section 14 of the Education Act 1996, a local authority shall secure that sufficient schools for providing primary and secondary education are available in their area. Sufficient means sufficient in number, character and equipment to provide for all pupils the opportunity of appropriate education. In meeting this duty, a local authority must do so with a view to securing diversity in the provision of schools and increasing opportunities for parental choice.

[RB/11092017/T]

## **10.0 Equalities implications**

- 10.1 This report has equal opportunity implications as the contents have direct reference to educational provision for children and young people in the City. Section 149 of the Equality Act 2010 requires that public bodies, in exercising their functions, have due regard to the need to (1) eliminate discrimination, harassment, victimisation and other unlawful conduct under the Act, (2) advance equality of opportunity and (3) foster good relations between persons who share a protected characteristic and persons who do not share it.
- 10.2 As part of the approved consultations the views of a range of stakeholders including; pupils, parents/carers, school employees, headteachers, school governors, trade union representatives, Councillors and diocesan authorities would be sought with regard to the primary school expansion schemes. Consultation will form part of the Equality Analysis for these schemes.

## **11.0 Environmental implications**

- 11.1 Any building work arising from these proposals would be geared to promote improvement to the physical environment.

## **12.0 Human resources implications**

- 12.1 Subject to ultimate approval and implementation of the expansion proposals, there is likely to be a need for schools to employ additional employees to support the increased number of pupils. However, the future organisation of employees within schools is the responsibility of individual schools' headteachers and governing bodies/trusts.

## **13.0 Corporate landlord implications**

- 13.1 Corporate Landlord has already been involved with the school place planning process, commissioning the original feasibility studies within the primary estate via Projects and Works. These designs and cost estimates will now need to be revisited for those primary schools selected for expansion for detailed schemes to be developed, meeting the needs of the school and deadlines for the provision of pupil places in September 2018. Once detailed designs and programmes are agreed working with the schools, Planners, Highways et al., Projects and Works will be commissioned to tender the schemes in consultation with Procurement to secure best value. Corporate Landlord would be responsible for the delivery of all primary expansion schemes.
- 13.2 It is envisaged that of the five proposed secondary school schemes, only one would need to be delivered in house. Projects and Works have confirmed that they have capacity to deliver within indicative timeframes.

- 13.3 Corporate Landlord would need to be involved in all projects to provide assurance that all the proposed schemes are delivering the required capacity in a timely fashion and offering value for money.
- 13.4 Corporate Landlord will work with legal services in the case of academy and church schools to ensure the details of any land transfers or lease agreements are updated and the correct notices given. These may include schools built under the Private Finance Initiative (PFI), where variations may be required along with development agreements to work on those sites if the Council procures the works.

#### **14.0 Schedule of background papers**

- 14.1 Cabinet (13 September 2017) School Expansion Programmes  
Cabinet (27 June 2017) School Place Planning  
Cabinet (20 July 2016) School Place Planning

# Meeting of the City Council

## 20 September 2017

<b>Report title</b>	Annual Scrutiny Report and Work Plan	
<b>Referring body</b>	Scrutiny Board, 5 September 2017	
<b>Councillor to present report</b>	Councillor Steve Simkins	
<b>Cabinet member with lead responsibility</b>	Councillor Milkinder Jaspal Cabinet Member for Governance	
<b>Wards affected</b>	Not Applicable	
<b>Accountable Director</b>	Kevin O'Keefe, Director of Governance	
<b>Originating service</b>	Scrutiny and Systems	
<b>Accountable employee(s)</b>	Julia Cleary	Scrutiny and Systems Manager <a href="mailto:Julia.Cleary@wolverhampton.gov.uk">Julia.Cleary@wolverhampton.gov.uk</a> 01902 555046
<b>Report to be/has been considered by</b>	SEB	15 August 2017

---

### Recommendation(s) for action or decision:

The Council is recommended to:

1. Receive the Annual Scrutiny Report and Work Plan 2017-18.

### Recommendations for noting:

The Council is asked to note:

1. The on-going developments in relation to the scrutiny function.

## **1.0 Purpose**

- 1.1 The report will provide an overview of the ongoing developments and improvements that are being made in relation to the scrutiny function and the introduction of new processes and ways of working.
- 1.2 Feedback will be provided at the meeting from Councillors in relation to specific areas of scrutiny where a significant impact has been made over the last year.
- 1.3 The report highlights some of the key achievements of the Scrutiny function over the 2016-17 municipal year including details of the progress and outcomes from a selection of Panel meetings and Reviews.

## **2.0 Background**

- 2.1 Scrutiny is a vital component of good governance and the work carried out by Councillors through scrutiny this year has been invaluable in influencing policy. This has been through representing the concerns and interests of the public and by providing challenge to the Cabinet. Scrutiny also undertakes reviews of partners working with the Council through detailed and critical analysis of their annual plans and reports. The Board and all the Panels undertook thorough scrutiny of the budget savings proposals.
- 2.2 Wolverhampton operates a model similar to that used by most unitary councils across England. The Scrutiny Board provides the overall co-ordination of the work programme with the six Panels focussing on key areas of priority. This is also supplemented by a series of reviews into key issues.
- 2.3 The Scrutiny Board and six Panels have been involved in both pre-decision, policy development and post decision scrutiny throughout the year. A copy of the Scrutiny Work Plan for 2017-2018 is attached to this report. The Work Plan is a living document and must remain so to enable Councillors and employees to adapt to changes in external legislation, events or internal policy development.

## **3.0 Good scrutiny**

- 3.1 Good scrutiny tackles issues of direct relevance to local people and issues where, through the unique perspective of Councillors, it can add the most value. Scrutiny is about talking to a wide range of people, drawing them together and building consensus. It is also about challenging the accepted ways of doing things and acting as a champion for developing a culture of improvement in the local area.
- 3.2 When considering whether an item should be considered by scrutiny the following questions should be asked:
  - Is it an issue of concern to partners, local residents, local communities or the City of Wolverhampton Council?
  - How can scrutiny add value? How will outcomes be improved as a result of scrutiny activity?



- Will scrutiny work be duplicating work being done elsewhere?

#### **4.0 New developments in Scrutiny 2017-2018**

##### **4.1 Pre-decision scrutiny and policy development**

4.2 After researching examples of national good practise of Overview and Scrutiny the opportunity has been taken to look at how Overview and Scrutiny could be run differently this year.

##### **5.0 Scrutiny Board**

5.1 The role of the Scrutiny Board will be to focus on the wider cross-cutting issues affecting the City and its residents. Items for Scrutiny Board to consider may be taken from various published documents including the Council's Forward Plan and Risk Register.

5.2 The Scrutiny Board will establish task and finish groups to look in detail at specific issues over a set number of meetings.

5.3 The Scrutiny Board has already set up a group this year to carry out a scoping exercise in relation to the Council's response to the Grenfell Tower Tragedy and the first meeting of this group has already been held with both internal and external witnesses in attendance. The group is chaired by Councillor Greg Brackenridge with representation from both tenant representatives and representatives of disability groups.

5.4 Where Scrutiny Board undertakes pre-decision Scrutiny of an item that is due to go to the following Cabinet meeting and it has concerns regarding the approach being taken in the report, the Chair of the Scrutiny Board should attend the Executive meeting to make sure that Scrutiny views can be considered.

5.5 The Scrutiny Board will have a regular item on its agenda that gives an update on the progress being made against recommendations so that it keeps an eye on the issues and can take action when it is needed.

##### **6.0 Scrutiny Panels**

6.1 It is intended that the Scrutiny Panels will have more of an overview role taking on detailed policy work through looking at one or two substantive items at each meeting. This will enable the Panels to look at issues with a narrow and deep approach and gather information from external witnesses as well as internal.

6.2 An example of this was the Vibrant and Sustainable City Scrutiny Panel held on 29 June 2017 that looked at how the Private Housing Sector could be improved. It allowed the Panel to develop detailed evidence based recommendations which were as follows:

Recommendations – that the Cabinet Member for City Assets and Housing be requested to report to the Council's Cabinet within six months (with a briefing note to be made

available to the Scrutiny Panel on current progress before its meeting on 28 September 2017) on how the Council could work with landlords, tenants and stakeholders to improve Private Sector Housing in Wolverhampton to include specific proposals on how to improve:

- A. The Rent with Confidence Scheme through the introduction of an enhanced rent guarantee scheme, including covering rent in advance, and/or off-setting rent loss as well as training, support and vetting processes for landlords and tenants, to be drawn up in conjunction with the Private Sector Housing Forum referred to in (B) below;
- B. Engagement with the sector to include the setting up of a Private Sector Housing Forum, to comprise of Councillor representatives, estate agents, landlords, tenants, client side representatives and community/charity groups such as Citizens Advice with the aim of the Forum to improve standards in the private rented housing sector; and
- C. Publicity of the Rent with Confidence Scheme to include a communications and marketing process and plan that enhances the scheme in a way that covers all parts of the City, to be drawn up in conjunction with the Private Sector Housing Forum referred to in (B) above.

## **7.0 Agreeing items for the Scrutiny Panels and Scrutiny Reviews**

- 7.1 An Annual Scrutiny Planning Event will continue to be held in May each year to which all Councillors, Directors and Heads of Service are invited.
- 7.2 At the event Councillors are split in to workshops and asked to choose a long list of policy development items for each Panel to consider during the upcoming municipal year. Senior employees from the Council are also available at the workshops to offer advice when required. The workshops are facilitated by employees from the Scrutiny team and Democratic Services team.
- 7.3 Agenda planning meetings are then arranged with each Panel's Chair and Vice Chair to finalise how the issues that have been chosen can be shaped in that Panel's workplan. Relevant directors and senior employees will also be invited to attend the agenda planning meetings.
- 7.4 When considering each potential item at the agenda planning meeting the following areas will need to be considered:
  - Is it an issue of concern to partners, local residents, local communities or the City of Wolverhampton Council?
  - How can scrutiny add value? How will outcomes be improved as a result of scrutiny activity?
  - What is scrutiny looking to address through doing the piece of work?
  - Will scrutiny work be duplicating work being done elsewhere?
  - Which Councillors and employees will need to be involved?

- Which Directorates and organisations are best able to provide evidence to meet the objectives and the process that will be used to gather evidence?

7.5 The draft work plan will then be considered by the directorate leadership teams and Strategic Executive Board (where appropriate) before being agreed and signed off by the Scrutiny Board.

## **8.0 Agreeing additional items for Inclusion on a Scrutiny Panel Work Plan or for a Review outside of the Annual Planning Event**

8.1 Additional items for Scrutiny to consider may sometimes be requested by Councillors or employees; this could be at a meeting or through discussions with a Scrutiny Officer.

8.2 Once a potential item has been identified the following process should be followed to ensure that the item is thoroughly scoped before being formally added to the work plan:

8.3 The Scrutiny Officer will arrange a meeting with the Chair and Vice Chair of the relevant Panel, the relevant director and any other relevant employee(s) from the service area.

8.4 A scoping document will then be prepared by the relevant Scrutiny Officer in conjunction with the Chair and relevant director.

8.5 The scoping document will outline the following:

- How is the item best considered - Scrutiny Review, Scrutiny Panel or Scrutiny Board meeting or briefing with the Chair?
- Is it an issue of concern to partners, local residents, local communities or the City of Wolverhampton Council?
- How can scrutiny add value? How will outcomes be improved as a result of scrutiny activity?
- What is scrutiny looking to address through doing the piece of work?
- Will scrutiny work be duplicating work being done elsewhere?
- Which Councillors and Employees will need to be involved?
- Which Directorates and organisations are best able to provide evidence to meet the objectives and the process that will be used to gather evidence?

## **9.0 Improvements in relation to making and tracking recommendations**

9.1 In terms of recommendations from Scrutiny and how these are actioned it is intended that:

## **10.0 Monitoring of recommendations**

10.1 Following a request from the Chair of the Scrutiny Board, employees have introduced new and improved methods in relation to the tracking and monitoring of recommendations.

## **11.0 Recommendations from Review Groups**

- 11.1 Review Groups will continue to present their final review report and recommendations back to their parent body, normally Scrutiny Board, which will then have an opportunity to comment on the report before it is submitted to Cabinet.
- 11.2 The Chair of the Review Group will be expected to present the Group's recommendations to Scrutiny Board and to Cabinet. The Chair of Scrutiny Board may wish to attend Cabinet as well depending on timescales and the subject matter.
- 11.3 It is good practise for review groups to set out either milestones to check progress or specific timescales for when a recommendation should have been implemented.
- 11.4 It may be appropriate to have a briefing note on the progress being made on recommendations in the scrutiny document Library prior to a report being submitted to Scrutiny Board.

## **12.0 Recommendations from Scrutiny Panels**

- 12.1 Where Scrutiny Panels have been considering items for policy development and have developed a series of recommendations they should include what action the Cabinet Member or Cabinet are being asked to take.
- 12.2 Scrutiny Panels are not decision making bodies but when looking at policy development they can agree principles and potential approaches and ask the Cabinet to draw up details to achieve the outcomes sought. It is of course up to the Cabinet how they wish to proceed.
- 12.3 The Panels should be setting specific timescales for reports or action by the Cabinet or Cabinet Members in a similar manner to that detailed in 6.2 above.

## **13.0 Online Digital Library**

- 13.1 Information items will no longer be required to go to Scrutiny Panels
- 13.2 The scrutiny team has developed a digital library for Councillors through modern.gov for documents including briefing notes, presentations, update reports and any others that are intended to provide useful information to Councillors and employees. An e-mail alert is sent when new items have been added to the library
- 13.3 If a councillor would like information about a service the Scrutiny Team should be approached and they will request that the information be provided from the appropriate department.

## **14.0 Training**

14.1 There will be a series of training sessions rolled out to the scrutiny Councillors on critical thinking and questioning skills starting from early September 2017. It is intended that all Scrutiny Councillors should attend one of these sessions. The overall aim of the training sessions will be to help make scrutiny more effective and focused. The sessions have been developed and will be led by the scrutiny team and will be interactive and aimed at helping Councillors get more out of Scrutiny Panel meetings.

## **15.0 Highlights 2016/2017**

15.1 One area that has stood out for the Scrutiny Board over the last year is the continuous improvement in the management and reporting in relation to Information Governance.

## **16.0 Scrutiny Reviews 2016-2017**

### **16.1 Infant Mortality**

- a. The recommendations of the scrutiny review on infant mortality that were approved by Cabinet in March 2015 were incorporated into the work of the Infant Mortality Working Group and therefore remain relevant even though the review has concluded.
- b. The group has representatives from all key agencies and there is multi-agency commitment across acute and community service provision to improve outcomes for children and their families and to work towards reducing the number of avoidable deaths in Wolverhampton.
- c. Progress in relation to the infant mortality action plan and scrutiny review recommendations is a standing agenda item of the working group.

### **16.2 Electoral registration and participation**

- a. The report and recommendations were presented to cabinet on 8 June 2016. The majority of recommendations were accepted by Cabinet. A specific report on a concern highlighted in the review about improving public engagement was presented to Scrutiny Board on 4 July 2017.
- b. The report set out a range of proposals for working with key partners to target under registered groups and areas in Wolverhampton in response to the issues detailed in the review report.

### **16.3 The City Apprenticeships Offer and the Adult Mental Health Review Group**

- a. The review of the City apprenticeships offer has been completed. The recommendations will be presented to Cabinet in September 2017.

- b. The Adult Mental Health Review will be submitting a report with recommendations to Cabinet by the end of the year.

## **17.0 Effective Partnership Working**

- 17.1 The Council works with a multitude of external partners including West Midlands Police, West Midlands Ambulance Service, Wolverhampton University and the College and the Wolverhampton NHS Trust and CCG.

## **18.0 West Midlands Combined Authority Overview & Scrutiny Committee**

- 18.1 The Scrutiny Team will be supporting Councillors who are the representatives of the City of Wolverhampton Council on the West Midlands Combined Authority Overview and Scrutiny Committee (WMCAO&SC) and provide briefings to Councillors when appropriate.
- 18.2 The Scrutiny Team will be working with colleagues in partner authorities to co-ordinate information and the work of the Combined Authority. Employees and Councillors may also be required to respond to calls for evidence from the WMCAO&SC.
- 18.3 The Scrutiny Team will be attending meetings of the WMCAO&SC to support Councillors to put agreed principals of scrutiny into practice.
- 18.4 The Chair of the Scrutiny Board has been appointed as the Chair of the Budget Task and Finish Group for the WMCAO&SC and which has led the Scrutiny Team to arrange a visit to the London Assembly to look at its approach to budget scrutiny in preparation for the Mayors question time in November when the Task and Finish Group will present its recommendations.

## **19.0 Black Country Sustainability and Transformation Plan**

- 19.1 The Health Scrutiny invitation to the accountable employee for Black Country Sustainability and Transformation Plan to update the panel has been accepted. The panel plan to discuss progress in taking forward the proposals and the implications for health and social care provision in Wolverhampton.
- 19.2 [The Black Country Sustainability and Transformation Plan](#)

## **20.0 Evaluation of alternative options:**

- 20.1 There is a strong desire amongst Councillors and employees to continue to develop and improve the scrutiny function and therefore the alternative option which would be to do nothing and continue to use the scrutiny function as it has been previously used is not considered preferable.
- 20.2 There have been resource changes within the Scrutiny Team which mean that the structure and management of the scrutiny function can continue to adapt and develop to

meet the specific requirements of each separate scrutiny topic and remain flexible to address when appropriate new developments both internally and externally.

## **21.0 Reasons for decision(s):**

21.1 To continue to develop and improve the scrutiny function.

## **22.0 Financial implications**

22.1 There are no financial implications associated with the recommendations here as Councillors are being requested to review the annual scrutiny report and workplan. Any financial implications associated with scrutiny processes through the year are incorporated in reports taken to the Scrutiny Board and panels. The on-going scrutiny function developments are being implemented utilising existing resources within the Scrutiny Team.

[GE/07082017/W]

## **23.0 Legal implications**

23.1 This report provides an overview of the scrutiny which has taken place during 2016/17 and future plans for the on-going improvement and development of the service. For legal implications, specific to each project please refer to the reports taken to Scrutiny Board and Panels during the year.

[RB/07082017/C]

## **24.0 Equalities implications**

24.1 In scrutinising issues, the members of the Board, Panel or group are required to consider the need to eliminate discrimination, advance equality of opportunity and foster good relations between different groups of people in order to meet the requirements of the Equality Act 2010. This should be considered when deciding on an issue to be scrutinised, so that as a whole, scrutiny does not discriminate against any of the protected characteristics.

24.2 This report provides an overview of the scrutiny which has taken place during 2016/7 and future plans for the on-going improvement and development of the service. For equalities implications relating to each issue considered, please refer to the reports taken to Scrutiny Board and panels during the year.

## **25.0 Environmental implications**

25.1 This report provides an overview of the scrutiny which has taken place during 2016/7 and future plans for the on-going improvement and development of the service.

25.2 There are no environmental implications arising from the recommendations in this report.

## **26.0 Human resources implications**

- 26.1 This report provides an overview of the scrutiny which has taken place during 2016/7 and future plans for the on-going improvement and development of the service.
- 26.2 There are no human resources implications arising from the recommendations in this report.

## **27.0 Corporate landlord implications**

- 27.1 This report provides an overview of the scrutiny which has taken place during 2016/7 and future plans for the on-going improvement and development of the service.
- 27.2 There are no corporate landlord implications arising from the recommendations in this report.

## **28.0 Schedule of background papers**

- 28.1 [Copies of all agendas and minutes for scrutiny panel meetings can be found here.](#)

## **29.0 Appendices**

- 29.1 Appendix: Work programmes for:
- Scrutiny Board
  - Confident, Capable Council Scrutiny Panel
  - Stronger City Economy Scrutiny Panel
  - Vibrant and Sustainable City Economy Scrutiny Panel
  - Health Scrutiny Panel
  - Adults and Safer City Scrutiny Panel
  - Children, Young People and Families Scrutiny Panel



## Scrutiny Board Work Programme

05.09.2017	<ul style="list-style-type: none"> <li>• Early Years Strategy Action Plan (Andrew Wolverson - Head of Service Early Intervention)</li> <li>• Annual Review and Work Plan (Julia Cleary – Scrutiny and Systems Manager)</li> <li>• Recommendations from Apprenticeship Scrutiny Review</li> <li>• Feedback from the CA (Cllr Steve Simkins)</li> <li>• Quarterly Complaints Report (for information only)</li> </ul>
10.10.2017	<ul style="list-style-type: none"> <li>• Youth Council (Andrew Scragg – Participation Officer)</li> <li>• ICT and Digital Strategy (Andy Hoare – Head of ICT)</li> <li>• Digital Transformation Programme (Andy Hoare – Head of ICT)</li> <li>• Information Governance Performance Report (Anna Zollino-Biscotti)</li> <li>• Complaints Annual Report (Steve Rice – Customer Engagement Manager)</li> </ul>
05.12.2017	<ul style="list-style-type: none"> <li>• GDR Update (Anna Zollino Biscotti – Information Governance Manager)</li> <li>• Budget</li> <li>• Schedule of Petitions (Jasawinder Kaur - Democratic Services Manager)</li> </ul>
09.01.2017	<ul style="list-style-type: none"> <li>• Post 16 Update (Alex Jones, Angela McKeever, Tony O'Callaghan)</li> </ul>
06.03.2017	<ul style="list-style-type: none"> <li>• Feedback from the Fire Safety Scoping Group</li> </ul>
01.05.2017	<ul style="list-style-type: none"> <li>• Tbc</li> </ul>

Other Potential items (when something significant needs a Panel recommendation):

1. Cyber Security
2. Recommendations from Adult Mental Health Scrutiny Review
3. Recommendations from Succession Planning Scrutiny Review

### Scrutiny Reviews

Transport- what could transport in the city look like in 20 years time?

Budget Task and Finish Group for the Combined Authority Scrutiny Committee

Scoping Group to consider fire safety Chaired by Cllr Greg Brackenridge

Agreed Members:

Cllr Paul Singh

Cllr Phil Bateman

Cllr Louise Miles

Cllr Patricia Patten

Sue Roberts Representative form the Wolverhampton Tenants Association

Bob Deacon – Tenant at Health Town

Barry Appleby - Disability Advisory Group on Leisure Activities

Karen Ryder – One Voice

### Confident, Capable Council Scrutiny Panel Work Programme

27.09.17	<ul style="list-style-type: none"> <li>• Budget Consultation – how can we get better public engagement into the Council’s budget consultation and decision making?</li> <li>• Legal Services – should we extend our legal services to offer services to the third and public sector?</li> </ul>
22.11.17	<ul style="list-style-type: none"> <li>• Draft Budget and Medium Term Financial Strategy 2018-2019 - 2019-2020 (Mohammed Hasan – Finance Manager)</li> <li>• Fees and Charges Review 2018-2019 (Rajesh Patel, Senior Accounting Officer)</li> </ul>
14.02.18	<ul style="list-style-type: none"> <li>• Council as an enabler rather than a provider</li> <li>• Contract Compliance (to include Commissioning)</li> <li>• Agile working</li> </ul>
18.04.18	<ul style="list-style-type: none"> <li>• TBC</li> </ul>

Other Potential items (when something significant needs a Panel recommendation):

- Monitoring of the delivery of the budget
- 2018-2019 Budget and Medium Term Financial Strategy 2018-2019 - 2019-2020 - Provisional Local Government Finance Settlement Update (Michelle Howell – Finance Business Partner)
- Collection Fund Estimated Outturn 2017-2018 (Mohammed Hasan – Finance Manager)
- Council Tax Base and Business Rates (NDR) Net Rate Yield 2018-2019 (Mohammed Hasan – Finance Manager)
- Revenue Budget Monitoring Quarter Two 2017-2018 (Mohammed Hasan – Finance Manager)
- Capital programme 2017-18 to 2021-22 quarter two review (Sarah Hassell, Finance Manager)
- Treasury Management Activity Monitoring – Mid Year Review 2017-2018 (Michelle Howell - Finance Business Partner)
- A meeting of specific reserves working group to be arranged

### Stronger City Economy Scrutiny Panel Work Programme

26.09.17	<ul style="list-style-type: none"> <li>• Bilston District Centre – How can the Council develop its regeneration activity to bring greater benefits to local businesses and residents?</li> <li>• Strategic Economic Plan’s Evidence Base – How do we develop the right strategies/priorities from what the evidence base is telling us?</li> </ul>
21.11.17	<ul style="list-style-type: none"> <li>• Wednesfield District Centre – What should the Council’s role be in Wednesfield that would better benefit local businesses and residents?</li> <li>• Strategic Economic Plan – consider consultation responses</li> <li>• Draft Budget and Medium Term Financial Strategy 2018-2019 - 2019-2020 (Mohammed Hasan – Finance Manager)</li> </ul>
13.02.18	<ul style="list-style-type: none"> <li>• Tettenhall District Centre – What should the Council’s role be in Tettenhall that would better benefit local businesses and residents?</li> <li>• Strategic Economic Plan – look at final draft of the plan</li> </ul>
17.04.18	<ul style="list-style-type: none"> <li>• Innovation - how can we work with the University and other key players to encourage innovation across the city?</li> <li>• Evaluation of the outcomes from Inward Investment and Tourism activities commissioned through the West Midlands Growth Company</li> </ul>

Other Potential items (when something significant needs a Panel recommendation):

1. The potential effects of Brexit on the local economy
2. Policy Implications from Combined Authority/Regional/National or International Sources

### Vibrant and Sustainable City Economy Scrutiny Panel Work Programme

28.09.17	<ul style="list-style-type: none"> <li>• Car Parking and Road Safety Looking at how to reduce on street parking in residential areas particularly near to schools</li> </ul>
23.11.17	Draft Budget and Medium Term Financial Strategy 2018-2019 - 2019-2020 (Mohammed Hasan – Finance Manager)
01.03.18	<ul style="list-style-type: none"> <li>• Enforcement including Dog Control Looking at enforcement policy across a number of services to explore possible new models and the balance between enforcement and education</li> </ul>
17.04.18	<ul style="list-style-type: none"> <li>• Air Quality/Transport – Public Health to contribute Look at ways to improve air quality in hot spots around the city which could include work for the Transport Review Group</li> </ul>

**Health Scrutiny Panel 2017/18**

5.10.17	<ul style="list-style-type: none"> <li>• End of Life Care (Karen Evans, Commissioning Development Manager, WCCG)</li> <li>• Drug and Alcohol Services in Wolverhampton Consultation (Michelle Smith Commissioning Officer Public Health, Early Intervention &amp; Prevention, City of Wolverhampton Council – joint report with Public Health)</li> <li>• New Psychoactive Substances (NPSs) (Neeraj Malhotra Consultant in Public Health, City of Wolverhampton Council)</li> <li>• Black Country STP briefing– Andy Williams</li> </ul>
16.11.17	<ul style="list-style-type: none"> <li>• The Royal Wolverhampton NHS Trust – Quality Accounts 2017/18 (Jeremy Vanes, Chairman The Royal Wolverhampton NHS Trust)</li> <li>• Draft Budget and Medium Term Financial Strategy 2018-2019 - 2019-2020 (Mohammed Hasan – Finance Manager)</li> </ul>
25.1.18	<ul style="list-style-type: none"> <li>• Oral Health - Adult and Children (Katie Spence - Consultant in Public Health, City of Wolverhampton Council )</li> <li>• Patient mortality rates (Jeremy Vanes, Chairman ,The Royal Wolverhampton NHS Trust</li> <li>• Smoke Free Wolverhampton (Katie Spence - Consultant in Public Health, City of Wolverhampton Council)</li> </ul>
29.3.18	<ul style="list-style-type: none"> <li>• Suicide prevention - Neeraj Malhotra (Consultant in Public Health)/Director of Public Health (Interim or permanent replacement) ,City of Wolverhampton Council</li> <li>• Urgent and emergency care and 7 day hospital services – (Jeremy Vanes, Chairman,The Royal Wolverhampton NHS Trust and David Watts to be involved in contributing.)</li> <li>• The Royal Wolverhampton NHS Trust - Quality Accounts 2017/18 – (Jeremy Vanes, Chairman The Royal Wolverhampton NHS Trust)</li> <li>• West Midlands Ambulance Service - Quality Accounts 2017/18</li> </ul>

**Long list of topics 2017/18 - dates for presentation and method of scrutiny to be agreed**

1. Vertical integration
2. CAMHS – Emma Bennett to lead and Stephen Marshall (CCG)
3. Healthwatch Wolverhampton Annual Report
4. A briefing note for the panel on how The Royal Wolverhampton NHS Trust reviews 'never events' to be presented
5. Andy Williams, Sandwell and West Birmingham CCG Accountable Officer - STP Lead for the Black Country Sustainability Transformation Plan – possible extra panel meeting – date to be confirmed

**Adults and Safer City Scrutiny Panel 2017/18**

19.09.2017	<ul style="list-style-type: none"> <li>• Modern Slavery - To provide an outline of partnership proposals to tackle modern slavery and outline the council's contributory plans. (Karen Samuels – CWC Community Safety/Chief Inspector Beth Bridges)</li> </ul>
07.11.2017	<ul style="list-style-type: none"> <li>• Responding to Serious and Organised Crime - To provide an outline of partnership proposals to address serious and organised crime in the city and the Council's contribution in particular. (Karen Samuels – CWC Community Safety/Chief Inspector Karen Geddes – West Midlands Police/Andy Moran – CWC Procurement)</li> <li>• Wolverhampton Safeguarding Adult Board Annual Report 2016 – 2017 (date to be moved forward – awaiting confirmation. Interim Board Manager Safeguarding and Quality)</li> <li>• Draft Budget and Medium Term Financial Strategy 2018-2019 - 2019-2020 (Mohammed Hasan – Finance Manager)</li> </ul>
06.02.2018	<ul style="list-style-type: none"> <li>• Reducing Reoffending Strategy- To comment on the draft Reducing Reoffending Strategy for the city developed in response to significant national policy and organisational change. (Karen Samuels – CWC Community Safety/Jas Pejatta – Community Rehabilitation Company (Probation)/Chief Inspector Karen Geddes – West Midlands Police/Sally Nash – CWC Youth Offending)</li> </ul>
10.04.2018	TBC

Long list of topics 2017/18 - dates for presentation and method of scrutiny to be agreed

1. Quality of Care – issues of quality assurance - Sarah Smith, Head of Commissioning
2. Adult Education
3. With reference to the resolution to Minute No. 5 (Update on the Dementia City) – 13.6.17
4. Draft People Directorate Commissioning Strategy – 13.6.17

Briefing notes for distribution via the Document Library:

1. Fatal Contraband and Alcohol - Update requested from meeting in July 2016 – Sue Smith agreed to lead
2. Crime Reduction and Community Safety and Drugs Strategy Update – request from meeting held in July 2017 – Karen Samuels and David Watts
3. Supporting a Safe and Seamless Transfer From Specialist Care or Hospital Setting – Update to be provided following meeting on 31 January 2017 (David Watts).
4. Better Care Fund – Update requested at meeting held on 31 January 2017.

5. Dementia City – Update on how GP services could be improved, any identified strengths and weaknesses and if possible data on which GPs were reporting incidents – lead Kathy Roper

**Children, Young People and Families Scrutiny Panel 2017/18**

06.09.2017	<ul style="list-style-type: none"> <li>• End of Key Stage Un-Validated results 2016-2017 (Alex Jones)</li> <li>• Draft SEND Self Assessment – Alex Jones</li> </ul>
01.11.2017	<ul style="list-style-type: none"> <li>• Draft Budget and Medium Term Financial Strategy 2018-2019 - 2019-2020 (Mohammed Hasan – Finance Manager)Increasing the number of foster carers for looked after children (Alison Hinds)</li> <li>• School Place Planning (Bill Hague)</li> <li>• Annual Children Safeguarding Board Report</li> </ul>
07.02.2018	<ul style="list-style-type: none"> <li>• Improving Standards at Key Stage 4 (Alex Jones)</li> <li>• Update on Early Intervention and Prevention model (Andrew Wolverson)</li> <li>• Review of Children and Young People Improvement Plan(Emma Bennett)</li> <li>• The Way – review of progress (Carla Priddon, CEO the Way )</li> </ul>
11.04.2018	<ul style="list-style-type: none"> <li>• The impact of the HEADSTART programme (Kevin Pace)</li> <li>• Update on implementation of the Early Years Strategy/including the standard of childcare provision (Andrew Wolverson)</li> <li>• SEND and Inclusion Review ( Alex Jones)</li> </ul>

Long list of topics 2017/18 - dates for presentation and method of scrutiny to be agreed

1. Supporting Unaccompanied Asylum Seeking Children – pre-suggested item
2. Mental Health Issues/CAMHS (Emma Bennett/CCG) – pre-suggested item
3. Youth homelessness– pre-suggested item

Updated 12.09.2017



## Meeting of the City Council

### 20 September 2017

<b>Report title</b>	Audit and Risk Committee Annual Report 2016 -17	
<b>Referring Body</b>	Audit and Risk Committee, 3 July 2017	
<b>Councillor to present</b>	Councillor Craig Collingswood	
<b>Wards affected</b>	All	
<b>Cabinet member with lead responsibility</b>	Councillor Andrew Johnson, Resources	
<b>Accountable director</b>	Claire Nye, Finance	
<b>Originating service</b>	Audit	
<b>Accountable employee(s)</b>	Peter Farrow Tel Email	Head of Audit 01902 554460 peter.farrow@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	Audit and Risk Committee	3 July 2017

---

#### Recommendation(s) for action or decision:

The Council is recommended to:

1. Approve the contents of the Audit and Risk Committee Annual Report 2016 -17, attached as an appendix.

## **1.0 Purpose**

- 1.1 This report summarises the main areas of work undertaken by the Audit and Risk Committee during 2016-17.

## **2.0 Background**

- 2.1 The purpose of the Audit and Risk Committee is to provide independent assurance on the adequacy of the risk management framework and the internal control environment. It provides an independent review of the governance, risk management and control frameworks and oversees the financial reporting and annual governance processes. It oversees internal audit and external audit, helping to ensure efficient and effective assurance arrangements are in place.

## **3.0 Progress, options, discussion**

- 3.1 The Audit and Risk Committee work programme for 2017- 18 will continue to be developed and presented at regular meetings of the Committee.

## **4.0 Financial implications**

- 4.1 There are no financial implications arising from the recommendation in this report.

[GE/12092017/H]

## **5.0 Legal implications**

- 5.1 There are no legal implications arising from the recommendation in this report.

[RB/12092017/U]

## **6.0 Equalities implications**

- 6.1 There are no equalities implications arising from the recommendation in this report.

## **7.0 Environmental implications**

- 7.1 There are no environmental implications arising from the recommendation in this report.

## **8.0 Human resources implications**

- 8.1 There are no human resources implications arising from the recommendation in this report.

**9.0 Corporate Landlord implications**

9.1 There are no Corporate Landlord implications arising from the recommendation in this report.

**10.0 Schedule of background papers**

Appendix - Audit and Risk Committee Annual Report 2016 - 17

This page is intentionally left blank

# Audit and Risk Committee Annual Report 2016 - 2017



**Stronger  
Economy**



**Stronger  
Communities**



**Stronger  
Organisation**

## *The Audit and Risk Committee at Wolverhampton*

### **Councillor Craig Collingswood – Chair of the Audit and Risk Committee**



The Audit and Risk Committee is a key component of the Council's corporate governance. It provides an independent and high-level focus on the audit, assurance and reporting arrangements that underpin good governance and financial standards.

The purpose of the Audit and Risk Committee is to provide independent assurance to the Council on the adequacy of the risk management framework and the internal control environment. It provides independent review of the governance, risk management and control frameworks and oversees the financial reporting and annual governance processes.

It also oversees the work of both the internal and external auditors, helping to ensure that efficient and effective assurance arrangements are in place. The key benefits of the Committee can be seen as:

- increasing public confidence in the objectivity and fairness of financial and other reporting;
- reinforcing the importance and independence of internal and external audit and similar review processes;
- providing additional assurance through a process of independent review; and
- raising awareness of the need for internal control and the implementation of audit recommendations.

The Audit and Risk Committee agrees a work programme for each year. It is based on (but not limited to) the following main sources of assurance:

- Annual Governance Statement - this is the statutory report which the Committee approves in relation to the council's Statement of Accounts.
- Strategic Risk Register and Assurance Map - a regular review of the key risks the Council faces, and how and where the Committee can gain assurance that these risks are being well managed.
- Internal Audit - the ongoing work of, and reports from the Council's internal auditors.
- External Audit - the reports submitted to the Committee by the Council's external auditors Grant Thornton

I believe it has been another successful year for the Audit and Risk Committee and we look forward to building on this during 2017/18.

Finally, as the Chair of the Audit Committee I would like to thank all the Councillors who served on the Committee during the year, both the internal and external auditors and all of the other officers who have contributed towards its success.



## *We undertook the following key developments during the year*

In the last 12 months the Committee has put in place many initiatives, in what has been a productive year, helping to ensure that the City of Wolverhampton has a modern, effective and risk focussed Committee.

During the year we:

- Continued to focus on the Council's risk management arrangements, gaining an increased assurance that the Council is managing its risks well. This also involved the Committee 'calling-in' a number of risks and their risk owners, for a more detailed review as detailed later in this report.
- Maintained a strong working relationship, through regular progress meetings, with the Council's External Auditors Grant Thornton, our Internal Auditors, key Cabinet Members and Senior Officers. We also had further engagement with Grant Thornton, through regular consideration of their informative Audit Committee Update publications at Committee meetings.
- Extended our knowledge on good practice areas for Audit Committee's within Local Government by attending several high profile Audit Committee Institute events run by top accountancy firms, and other leadership events organised by the University of Warwick.
- Hosted a regional Audit Committee Forum in partnership with top accountancy firm Grant Thornton UK LLP. This event saw councillors and Audit Committee members from Local Authorities come together to discuss key themes and their governance responsibilities.
- Continued to obtain strong local press and radio coverage on a number of issues that were raised through, and discussed at the Committee, which portrayed the Council in a positive light.

*We hosted a Midlands Audit Committee Forum here in Wolverhampton*



Councillor Craig Collingswood, the Chair of the Committee delivering his opening address

In November 2016 the City Council in partnership with top accountancy firm Grant Thornton UK LLP hosted a Midlands Audit Committee Forum. This regional event saw councilors and Audit Committee members from Local Authorities come together to discuss key themes and their governance responsibilities. Councillor Collingswood opened the event with a welcome address and gave an overview of the exciting developments that are taking place within the City of Wolverhampton. He then shared his perspective on what makes a strong audit committee, which was followed by an interactive discussion with members of the audience. Grant Thornton then put on a thought provoking session which looked into the implications of Brexit on Local Government.

### Audit Committee Forum 21 November 2016

We are delighted to invite you to join us for an opportunity to network with fellow Local Government Audit Committee Members from across the Midlands.

Grant Thornton UK LLP in partnership with City of Wolverhampton Council are holding an event which will focus on key themes for Audit Committees and their governance responsibilities, giving Members an opportunity to learn and debate topics with experts and peers.

We aim to cover current issues and challenges relevant to local authorities, and the changing landscape in local government.

The event will be held in an informal and interactive setting and will facilitate interesting and informative discussions between speakers and attendees alike, so please come prepared to participate and contribute.

Places are limited, so book your **free** place early to avoid disappointment.

We hope that you can join us and very much look forward to seeing you on the day.

**Easily accessible venue**

City of Wolverhampton Council  
City Centre  
St Peter's Square  
Wolverhampton  
WV1 1SH  
(on the day and display parking available and excellent bus, rail and metro links)

Agenda	
09.15	Registration and refreshments
09.45	Welcome, introduction and a Chair's Perspective with Councillor Craig Collingswood – Chair of the City of Wolverhampton and Vice Chair of the West Midlands Combined Authority Audit Committee
10.00	The Role of the Modern Audit Committee
10.45	Internal Audit? External Audit? What's the point?
11.15	Break
11.30	Technical update – what are the issues you need to know about?
12.00	Break and other emerging risks – what should be on your risk register?
12.30	Buffet and networking
13.15	Close

**To book a free place, RSVP:**

Penny Bassett  
Grant Thornton UK LLP  
T 0121 212 4000  
E penny.bassett@uk.gt.com



The Council's Head of Audit, Peter Farrow concluded the morning by sharing his thoughts on the value a modern internal audit service can bring to an organisation.

We were delighted to host such a prestigious event here in our City and it was great to meet with fellow councillors and audit committee members from across the region. We received strong feedback from those attending who indicated that they found it an informative day with a good range of presenters and subjects, giving them the opportunity to take part in a challenging but interesting debate.



*Our key business during the year was:*

Meeting	Activity
4 July 2016	<ul style="list-style-type: none"> <li>• The Council's Draft Statement of Accounts</li> <li>• External Audit Update Report</li> <li>• Annual Governance Statement</li> <li>• Annual Internal Audit Report</li> <li>• Audit and Risk Committee Annual Report</li> <li>• <b>Reviewing the Strategic Risk Register and Assurance Map</b></li> <li>• Counter Fraud Update</li> <li>• Audit Investigations Update</li> <li>• CIPFA Audit Committee Update</li> <li>• Payment Transparency</li> <li>• Summary Place Profile - Wolverhampton</li> <li>• Business Rates Appeals</li> </ul>
19 September 2016	<ul style="list-style-type: none"> <li>• <b>Approving the Council's Statement of Accounts</b></li> <li>• External Audit Annual Report to those charged with Governance (ISA 260)</li> <li>• <b>Reviewing the Internal Audit Charter</b></li> <li>• Internal Audit Update</li> <li>• Counter Fraud Update</li> <li>• CIPFA Audit Committee Update</li> <li>• Payment Transparency</li> <li>• Audit Committee – Knowledge and Skills Framework</li> <li>• Strategic Risk Register and Assurance Map</li> <li>• Audit Investigations Update</li> </ul>
12 December 2016	<ul style="list-style-type: none"> <li>• <b>Receiving the External Audit Annual Audit Letter</b></li> <li>• Strategic Risk Register and Assurance Map</li> <li>• Internal Audit Update</li> <li>• Payment Transparency</li> <li>• <b>Considering a number of Counter Fraud initiatives</b></li> <li>• National Fraud Initiative Report</li> <li>• Annual Governance Statement – Action Plan Update</li> <li>• Audit Investigations Update</li> </ul>

13 March 2017

- Audit and Risk Committee – Terms of Reference
- External Audit Plan
- External Audit Communications with the Committee
- External Audit Grant Certification Letter
- Strategic Risk Register and Assurance Map
- Progress Update on the Action Plan arising from the Local Government Association Peer Review
- Internal Audit Update
- **Approving the Internal Audit Plan**
- Counter Fraud Update
- Protecting the English Public Purse – National Fraud Report
- Reviewed the Council’s Fraud Related Policies and Procedures (Anti- Fraud and Corruption, Whistleblowing and Anti-Money Laundering)
- Payment Transparency
- **Considering the impact of Brexit on EU Funding**
- Audit Investigations Update

### *How we ensured there was a strong focus on risk management*

One of the main roles of the Committee is to regularly review the Strategic Risk Register in order to ensure that the risks the Council faces are being suitably addressed. During the year we ‘called in’ the following risks for a more detailed review:

#### **Employee Management**

We considered the Council’s performance in ensuring that all employees receive regular appraisals.

We assessed how the Council was meeting its duties under the Civil Contingencies Act

#### **Business Continuity Management**

#### **Skills for Work**

We looked at how the Council and our key partners were working together in order to improve resident skills and job readiness, support economic growth and reduce demand on public services.

We gained assurance on how managing the Medium Term Financial Strategy is helping the Council deliver its corporate plan

#### **Medium Term Financial Strategy**

#### **School Improvement**

We heard from the risk owner on how the Council was seeking to raise standards in schools

## *We received positive feedback from the recent LGA Peer Review:*



As part of their recent Corporate Peer Challenge, we were delighted that the LGA commented in their final report that:

***“the Audit and Risk Committee appears to be working well and is focussing more on strategic risks”***



## *We played a key role in helping the West Midlands Combined Authority develop its own Audit Committee*

Councillor Collingswood is the City's representative on the West Midlands Combined Authority Audit and Risk Assurance Committee. As part of the Combined Authority's constitution their Committee needed to recruit an Independent Member to act as chair, in order to help them he sat on their recruitment panel and took part in the interviews as part of their appointment process.

Also, until the Chair was appointed Councillor Collingswood chaired the Committee for the first six months following its inception, and now acts as the Vice-Chair, supporting the new Chair in helping to embed the Committee into the workings of the Combined Authority.

### ***Our conclusion for 2016/17:***

As a result of our work throughout the year, we were able to confirm:

- That the system of internal control, governance and risk management in the Council was adequate in identifying risks and allowing the Council to understand the appropriate management of these risks.
- That there were no areas of significant duplication or omission in the systems of internal control, governance and risk management that had come to the Committee's attention, and had not been adequately resolved.

### ***We believe that our key achievements during the year were:***

- Providing assurance through a process of independent review and challenge.
- Raising the profile of internal control issues across the Council and of the need to ensure that audit recommendations are implemented.
- Regular consideration and review of the risks that the Council faces, through examination of the strategic risk register and accompanying assurance map.
- Maintaining a good working relationship with the Council's internal and external auditors.
- Maintaining an ongoing awareness of the changes to the appointment of external auditors through the Local Audit and Accountability Act.
- Building the skills and knowledge of Committee members through regular technical updates and the consideration of related guidance issued by CIPFA.
- The continued presence of independent members serving on the Committee in order to broaden the Committee's experience and independent view point.
- Maintaining a detailed focus on the actions being taken to combat fraud.
- Reviewing the Committee's Terms of Reference in order to ensure they remain fit for purpose.

## *These are our Terms of Reference:*

### *Statement of purpose*

Our Audit and Risk Committee is a key component of the Council's corporate governance. It provides an independent and high-level focus on the audit, assurance and reporting arrangements that underpin good governance and financial standards.

The purpose of our Audit and Risk Committee is to provide independent assurance to the members of the adequacy of the risk management framework and the internal control environment. It provides independent review of the governance, risk management and control frameworks and oversees the financial reporting and annual governance processes. It oversees internal audit and external audit, helping to ensure efficient and effective assurance arrangements are in place.

### *Governance, risk and control*

To review the Council's corporate governance arrangements against the good governance framework and consider annual governance reports and assurances.

To review the annual governance statement prior to approval and consider whether it properly reflects the risk environment and supporting assurances, taking into account internal audit's opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and control.

To consider the Council's arrangements to secure value for money and review assurances and assessments on the effectiveness of these arrangements.

To consider the Council's framework of assurance and ensure that it adequately addresses the risks and priorities of the Council.

To monitor the effective development and operation of risk management in the Council.

To monitor progress in addressing risk-related issues reported to the committee.

To consider reports on the effectiveness of internal controls and monitor the implementation of agreed actions.

To review the assessment of fraud risks and potential harm to the Council from fraud and corruption.

To monitor the counter-fraud strategy, actions and resources.

To receive additional assurance reports from the Corporate Assurance team (Insurance and Health & Safety)

### *Internal Audit*

To approve the internal audit charter.

To review proposals made in relation to the appointment of external providers of internal audit services and to make recommendations.

To approve the risk based internal audit plan, including internal audit's resource requirements, the approach to using other sources of assurance and any work required to place reliance upon those other sources.

To approve significant interim changes to the risk-based internal audit plan and resource requirements.

To make appropriate enquiries of both management and the head of internal audit to determine if there are any inappropriate scope or resource limitations.

To consider reports from the head of internal audit on internal audit's performance during the year, including the performance of external providers of internal audit services. These will include:

- Updates on the work of internal audit including key findings, issues of concern and action in hand as a result of internal audit work;
- Regular reports on the results of the quality assurance and improvement programme;
- Reports on instances where the internal audit function does not conform to the Public Sector Internal Audit Standards and Local Government Application Note, considering whether the non-conformance is significant enough that it must be included in the annual governance statement.

To consider the head of internal audit's annual report:

- The statement of the level of conformance with the Public Sector Internal Audit Standards and Local Government Application Note and the results of the quality assurance and improvement programme that supports the statement - these will indicate the reliability of the conclusions of internal audit.
- The opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and control together with the summary of the work supporting the opinion - these will assist the committee in reviewing the annual governance statement.

To consider summaries of specific internal audit reports as requested.

To receive reports outlining the action taken where the head of internal audit has concluded that management has accepted a level of risk that may be unacceptable to the authority or there are concerns about progress with the implementation of agreed actions.

To contribute to the quality assurance and improvement programme and in particular, to the external quality assessment of internal audit that takes place at least once every five years.

To consider a report on the effectiveness of internal audit to support the annual governance statement, where required to do so by the Accounts and Audit Regulations.

To support the development of effective communication with the head of internal audit.

### *External Audit*

To consider the external auditor's annual letter, relevant reports, and the report to those charged with governance.

To consider specific reports as agreed with the external auditor.

To comment on the scope and depth of external audit work and to ensure it gives value for money.

To commission work from internal and external audit.

To advise and recommend on the effectiveness of relationships between external and internal audit and other inspection agencies or relevant bodies.

### *Financial reporting*



To receive detailed training in respect of the process associated with the preparation, sign off, audit and publication of the Council's annual statement of accounts.

To monitor the on-going progress towards publication of the Council's annual statement of accounts, ensuring the statutory deadlines are achieved.

To obtain explanations for all significant variances between planned and actual expenditure to the extent that it impacts on the annual statement of accounts.

To review the annual statement of accounts. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the Council.

To consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.

### *Accountability arrangements*

To report to those charged with governance on the committee's findings, conclusions and recommendations concerning the adequacy and effectiveness of their governance, risk management and internal control frameworks, financial reporting arrangements, and internal and external audit functions.

To report to full Council on a regular basis on the committee's performance in relation to the terms of reference, and the effectiveness of the committee in meeting its purpose.



## Meeting of the City Council 20 September 2017

<b>Report title</b>	Appointment of Director of Education	
<b>Referring body</b>	Special Appointment Committee, 14 August 2017	
<b>Councillor to present report</b>	Councillor Roger Lawrence Leader of the Council and Chair of the Special Appointment Committee	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Claire Darke Cabinet Member for Education	
<b>Accountable director</b>	Keith Ireland, Managing Director	
<b>Originating service</b>	Education Directorate	
<b>Accountable employee(s)</b>	Keith Ireland Tel Email	Managing Director 01902 554500 keith.ireland@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	n/a	

---

### Recommendation(s) for action or decision:

The Council is recommended to:

1. Approve the appointment of Meredith Teasdale as Director of Education on the Council's senior management terms and conditions.

## **1.0 Purpose**

1.1 To seek approval for the appointment of the Director of Education.

## **2.0 Background**

2.1 On 14 August 2017, a Special Appointment Committee was convened to interview for the post of Director of Education. The Committee's recommendation was to appoint Meredith Teasdale.

## **3.0 Progress**

3.1 All pre-employment checks have been satisfactorily completed and subject to approval Meredith Teasdale could start in the post of Director of Education on 11 October 2017.

## **4.0 Financial implications**

4.1 The full-year cost of this post, including on-costs, is £153,673 per annum. It is included in the Education Directorate annual operating budget for 2017/18.

[DB/11092017/F]

## **5.0 Legal implications**

5.1 The employee appointment is made in accordance with the Councils policies and procedures, the Constitution and prevailing legislation.

[RB/08092017/Z]

## **6.0 Equalities implications**

6.1 The post referenced in this report has been evaluated against the Councils' pay and grading scheme, ensuring that the Councils meets its equality obligations in terms of pay and conditions.

## **7.0 Environmental implications**

7.1 There are no environmental implications as a result of this proposal.

## **8.0 Human resources implications**

8.1 The appointment is being made in accordance with HR policies and procedures, and the Constitution.

## **9.0 Corporate Landlord implications**

9.1 There are no Corporate Landlord implications as a result of this proposal

## **10.0 Schedule of background papers**

10.1 n/a

This page is intentionally left blank

## Meeting of the City Council 20 September 2017

<b>Report title</b>	Executive Business	
<b>Referring body</b>	Cabinet, 19 July 2017	
<b>Councillor to present report</b>	Councillor Sandra Samuels OBE, Adults Councillor Val Gibson, Children and Young People	
<b>Wards affected</b>	All	
<b>Cabinet Member with lead responsibility</b>	Councillor Sandra Samuels OBE, Adults Councillor Val Gibson, Children and Young People	
<b>Accountable director</b>	Kevin O'Keefe, Governance	
<b>Originating service</b>	Governance	
<b>Accountable employee(s)</b>	Philippa Salmon Tel Email	Democratic Services Officer 01902 555061 philippa.salmon@wolverhampton.gov.uk
<b>Report to be/has been considered by</b>	Cabinet	19 July 2017

---

### Recommendation(s) for action or decision:

The Council is recommended to:

1. Receive the summary of executive business and for Cabinet Members to answer any questions thereon.

**Executive business including  
Policy development/operational issues**

**Councillor Sandra Samuels OBE, Adults**

- **City of Wolverhampton Ethical Homecare Charter**
  - Cabinet approved the adoption of the City of Wolverhampton Ethical Homecare Charter including the Wolverhampton Wage for Homecare and agreed that the Council should continue to work with care providers to implement a Charter to reflect the local market.
  - The objective of the Charter was to establish a baseline for the 'safety, quality and dignity of care'/ The Charter would achieve this by recommending employment conditions that would facilitate a high-quality service to clients and ensure the recruitment and retention of a more stable workforce.
  - The Council was extremely vigilant in ensuring that carer's recruitment, pay rates, quality of services and transparency of outcomes were evident in all homecare services.

**Councillor Val Gibson, Children and Young People**

- **Creation of a Regional Adoption Agency – Adoption@Heart**
  - Cabinet approved proposals for the establishment of the Adoption@Heart Regional Adoption Agency (RAA) and agreed that the RAA be established as a Local Authority Trading Company, an organisation wholly owned by participating Local Authorities, and that it be constituted as a Community Interest Company and a Company Limited by Shares.
  - The proposals would create the RAA by combining the adoption services for the local authority areas of Dudley Metropolitan Borough Council, Sandwell Metropolitan Borough Council, Walsall Metropolitan Borough Council and City of Wolverhampton Council.
  - Establishing a single agency would allow the four authorities to achieve a more efficient and effective use of resources and would improve outcomes for children, adopters and others gaining from adoption services.

# Meeting of the City Council

## 20 September 2017

<b>Report title</b>	Motion on Notice	
<b>Referring body/Person</b>	Councillor Phil Bateman	
<b>Cabinet Members with lead responsibility</b>	N/A	
<b>Wards affected</b>	All	
<b>Accountable director</b>	Kevin O'Keefe, Governance	
<b>Originating service</b>	Democratic Services	
<b>Accountable employee(s)</b>	Colin Parr	Head of Governance
	Tel	01902 550105
	Email	colin.parr@wolverhampton.gov.uk

---

### Recommendation(s) for action or decision:

The Council is recommended to:

1. That Council consider the motion received in accordance with the Council's procedure rules.

## **1.0 Purpose**

1.1 For Council to consider the motion received:

### **Neighbourhood Policing**

“The City of Wolverhampton Council is concerned about the ability of the West Midlands Police as it is currently funded to continue to deliver the sort of proper Community and Neighbourhood Policing that keeps our City safe.

We note the Chief Constable’s recent comments that the force is very stretched, and that he may not be able to deliver ‘neighbourhood policing’.

We therefore request that the Police and Crime Commissioner urgently demand increased funding from Government to meet the needs and requirements of West Midlands Police and the Chief Constable and return confidence in Policing to our City.

We call on the Government to provide the resources that tackles the changing face of crime, protects our residents and their property, delivers better and safer policing, in an age when large Metropolitan conurbations also have to protect themselves from terrorism.”



## Meeting of the City Council 20 September 2017

<b>Report title</b>	Question to Cabinet Member	
<b>Referring body/Person</b>	Councillor Udey Singh	
<b>Cabinet Members with lead responsibility</b>	Councillor Steve Evans, City Environment	
<b>Wards affected</b>	All	
<b>Accountable director</b>	Kevin O'Keefe, Governance	
<b>Originating service</b>	Democratic Services	
<b>Accountable employee(s)</b>	Colin Parr Tel Email	Head of Governance 01902 550105 colin.parr@wolverhampton.gov.uk

---

### Recommendation(s) for action or decision:

The Council is recommended to:

1. That the Cabinet Member for City Environment respond to the question received in accordance with the Council's procedure rules.

## **1.0 Purpose**

1.1 For the Cabinet Member to respond to the question received:

### **Bus Lane Fines**

Councillor Udey Singh to ask the Cabinet Member for City Environment: -

“Can the Cabinet Member inform Council the revenue in fines for bus lane infringements in Wolverhampton for the last three completed financial years?”